

March 2020

VPOL.0005.0001.1298

Monthly Overtime _____ Monthly Court Hours _____ Rest Days Owed _____

Date / Time

Particulars of Duties

Claims

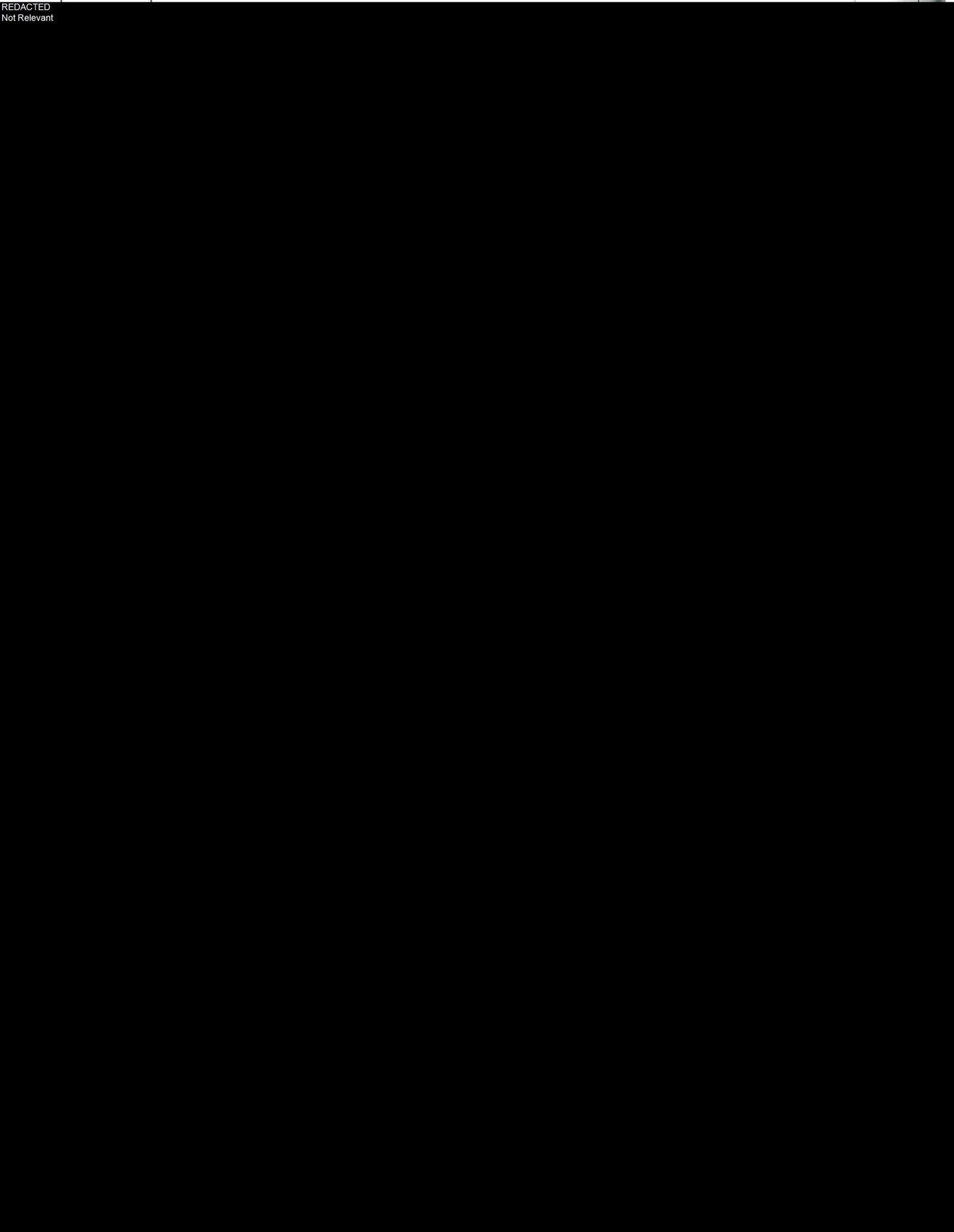
REDACTED
Not Relevant

1900 CCP / P/C's hook-up - update re no notice re announcements by PM tomorrow - reference assisting re 'back of base' checks - Arrivals - taken to hotels from airports. Sunday first 1,300 first dg - 1,000 each dg after that - don't know how many to expect back. ADF available re static guarding of these sites. A

REDACTED
Not Relevant

	Monthly Overtime _____ Monthly Court Hours _____ Rest Days Owed _____	
Date / Time	Particulars of Duties	Claims

REDACTED
Not Relevant



Monthly Overtime _____ Monthly Court Hours _____ Rest Days Owed _____

Date / Time

Particulars of Duties

REDACTED
Not Relevant

MON. 0650
30/3/20

on duty, office - = Ff/v Pm As/ Press Clippings etc; COVID-19 State
Police Commander, review updates & briefings to

REDACTED
Not Relevant

1000 EXComm. COVID-19 team's back-up. I briefed re: -

REDACTED
Not Relevant

3. Op. Soteria (Airport arrivals - Isolation) movement to
hotels (500+) people.

REDACTED
Not Relevant

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Claims

CCP update - Busy weekend. Airport 'isolation' arrivals, cruise ship, x2 (or 3) refuelled / re-provisioned - Beach issues on Saturday but generally went well.

REDACTED Not Relevant

1100 Conclude - attend SPAC - Chair IMT - 91 per minute

Actions

ADF to work @ Triage / Emergency re PAK - Sentinel; and @ Support Sentinel - back of house. Advised they have 30x ADF for this, with a future 70x available. (They would like to be more visible). Plus would like to know if there was a "trigger point" when we would surge using them in another role (with the extra 70). It's I'd work through and come back to them.

1210 Conclude, RTO

1307 Rang 6, CCP. Requested

REDACTED Not Relevant

Actions

2. Discussed op. Sotaria - agreed 91 #/state, and also all other agencies here had face masks on, our members here should have for that op. given risk involved. I advised instruction to Comm. Tulley to ensure those involved in that op. must wear masks during it.

REDACTED Not Relevant

Actions

Monthly Overtime _____ Monthly Court Hours _____ Rest Days Owed _____	
Date / Time	Particulars of Duties
REDACTED Not Relevant	[REDACTED]
A item	<p>3. Appetite for ADF to be "on ground", visual. Discussed same, CCP started 'back of house' at this time. Unable to say what would be a 'trigger' to activate them further, but it would simply be when that eventuated or was required due to capacity. Me to provide feedback / advice to [REDACTED Personal information] (ADF co-ordinator). (Also [REDACTED] developing a model re back of house).</p>
REDACTED Not Relevant	[REDACTED]

	Monthly Overtime _____	Monthly Court Hours _____	Rest Days Owed _____
Date / Time	Particulars of Duties		Claims
REDACTED Not Relevant	[REDACTED]		
Tues. Mon. 06/10			
31/3/20	on duty, office, prepare for Press Conference		
0900	To Press room - pre-briefing		
0930	Commence Press Conference with minister Neville re		
	COVID-19 to /enforcement / firearms		
1010	Conclude		
1020	media I/V with Neil Mitchell (3AW) re COVID-19		
1035	Conclude		
REDACTED Not Relevant	[REDACTED]		
1150	[REDACTED]		
1200	[REDACTED]		
1209	[REDACTED]		
1220	[REDACTED]		
1300	[REDACTED]		
1310	[REDACTED]		
1316	Rangby plc Steendam - she will go on plc's National Media		
1326	up and 'whats app' - replacing msob Grainger.		
REDACTED Not Relevant	[REDACTED]		
1400	[REDACTED]		
1418	[REDACTED]		

Monthly Overtime _____ Monthly Court Hours _____ Rest Days Owed _____

Date / Time _____ Particulars of Duties _____ Claims _____

REDACTED Not Relevant

1524 Rang Brigadier Matt Burr - discussed
ADF involvement in COVID-19 response & assistance.
At this stage 'back of house' at PAL etc.
1527 Conclude.

REDACTED Not Relevant

1600 Team, hook-up. Grima concerns
② Confirm where Army at re PAL involved? - Asho being

REDACTED Not Relevant

④ CCP - drone capabilities - intel sweep by ADF
re groups - grey nomads - drone work (later
period - intel op. from the air) - via EMV either-
National cabinet now meeting only twice a week

REDACTED Not Relevant

Wed
11/4/20

REDACTED Not Relevant

REDACTED Not Relevant

Monthly Overtime _____ Monthly Court Hours _____ Rest Days Owed _____

Date / Time

Particulars of Duties

Claims

REDACTED
Not Relevant

1336

REDACTED
Not Relevant

- ③ ADF in SPOC tomorrow - assist Sentinel re checker. ✓
- ④ I/ [REDACTED Personal information] / I [REDACTED Personal information] (ADF) putting op. order/briefing together re 'drone' (intelligence op - re campaign on the Murray etc; re Easter period.

REDACTED
Not Relevant

Monthly Overtime _____ Monthly Court Hours _____ Rest Days Owed _____	
Date / Time	Particulars of Duties
SAT. 0800 4/4/20	REDACTED Not Relevant
REDACTED Not Relevant	REDACTED Not Relevant

1012. Text from I [REDACTED Personal Informa] (Colonel ADF). He's put together a draft DACC request for the ADF in support of Operation Hawkeye - Asking who will be the requesting officer - plus he'll send me a draft copy.

1037 - I rang [REDACTED Personal Information] re above - m/k to ring me.
- Continue email: Lop. shielding review:

1038 I rang I [REDACTED Personal Information] - he'll send DACC request to A/c Curran as Dep/State Police Commander to sign off, (email to me)

104. Conclud above: I reviewed DACC request, approved of same / endorsed.

1055 I rang A/c I [REDACTED Personal Informatic] confirmed endorsement.

REDACTED Not Relevant	REDACTED Not Relevant
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April 2020

VPOL.0005.0001.1307 109

Monthly Overtime _____ Monthly Court Hours _____ Rest Days Owed _____

Date / Time Particulars of Duties Claims

REDACTED
Not Relevant



1620 RTO, : reviewed emails / ADF did not approve of them being involved in the op. Hawkeye drone op.
1628 Rang CCP - briefed re above - agreed Morningside Peninsula & Geelong/Bellarine for an aux Drone Deployment.

REDACTED
Not Relevant



A/H

May 2020

VPOL.0005.0001.1308 167

Monthly Overtime _____ Monthly Court Hours _____ Rest Days Owed _____

Date / Time

Particulars of Duties

Claims

REDACTED
Not Relevant

Thurs: 0700
11/5/20

REDACTED
Not Relevant

REDACTED
Not Relevant

1100 meeting with ADF major-General Kelly Pallen re
COVID-19 responses to
1140 Conclude

REDACTED
Not Relevant

From: Nugent, Rick </O=VICPOLICE/OU=MELCENTRAL/CN=RECIPIENTS/CN=VP26243>
To: Grainger, Michael; Patton, Shane
CC: REDACTED Personal information STAFF OFFICER-DC REGIONAL OPERATIONS-OIC; REDACTED Personal information
Sent: 28/03/2020 6:40:22 AM
Subject: RE: 200327 - VicPol response plan development re operationalising PM's self-isolation orders today [DLM=For-Official-Use-Only]

For Official Use Only

Many thanks Mick

The CCP advised me of this last evening and his discussions with VSB. He advised me that the agreed position at this stage is private security will be employed for this health intervention. We agreed CBD motels would make it easier for police responses should we be called, which he advised Andrew (I understand). DPC also rang me about this late last night and confirmed that was the arrangement discussed at VSB. I did suggest, if increased risks/ issues were identified, ADF could have a role in this regard.

I hope this assists.

Kind regards

Rick Nugent | Deputy Commissioner
 Capability | Victoria Police

email: rick.nugent@police.vic.gov.au **phone:** REDACTED
address: 637 Flinders Street, Docklands, VIC 3007

From: Grainger, Michael
Sent: Friday, 27 March 2020 19:11
To: Nugent, Rick; Patton, Shane
Cc: REDACTED Personal information STAFF OFFICER-DC REGIONAL OPERATIONS-OIC; REDACTED
Subject: 200327 - VicPol response plan development re operationalising PM's self-isolation orders today

OFFICIAL: Sensitive

Ric/Shane, I participated in a meeting Chaired by Andrew Crisp this afternoon where the State's EMV Planning Cell are working through how to operationalise the Prime Minister's public statements around International arrivals in the various States being self-isolated with support from the various States, in Hotels etc. The orders will take effect from midnight tomorrow night.

Supt. REDACTED Personal information (SPOC Planning) participated in the teleconference with me and will work with SPOC Operations tonight to develop a basic policing response plan for consideration tomorrow.

My notes below have been shared with REDACTED Personal information (PM DPOLCOM) and REDACTED Personal information an dare here if you require further detail.

1633	<p>EMV - Andrew Crisp. REDACTED Personal information (SPOC Planning), REDACTED Personal information and myself in meeting, with support from REDACTED Discuss arrangements around PM's announcement - effective midnight, tomorrow night (28.03.20). Designated locations will be nominated and arrivals will need to stay for 14 days. I advocated for CBD hotels as a preference. Focus will be on arrivals at Tullamarine and DJPR (Claire xxx) are also considering private flights arriving and Ports (Include Jet-Base for example). Does it include Cargo Ships?= No Avalon Airport is not included. Sky Bus will be the conveyance of choice (Jerome Weimer - Dept. of Transport). Identifying a workflow process is the focus of DJPR. DJPR will have the responsibility of developing the end-to-end process (Claire XX). Claire will contact me to discuss VP's position on this. The Process planning will be broken into 4 stages (which I liked). 1. Reception 2. Transport 3. Accommodation 4. Return to Community (see notes) Aircrew and arriving cargo ships crews will be exempt I asked question about what Powers we will be acting under. REDACTED Personal information (DHHS) advises that we will be acting under revised CHO Directions under the</p>	<<i200327 - GRAINGER - 1ST MEETING NOTES.pdf>>
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	Community Health and Wellbeing Act.	
1735	Met with ^{REDACTED} <small>Personal information</small> - debriefed meeting. She will talk to Operations and Planning Cells and Deputy State Police Commander and start to develop a loose policing response. I will connect her with DJPR tonight. ^{REDACTED} <small>Personal information</small> will contact A/Supt. ^{REDACTED} <small>Personal information</small> along with ABF and AFP liaisons to help contribute to a draft plan	

Regards,

Michael GRAINGER

Assistant Commissioner | State Emergencies & Support Command

Victoria Police

email michael.grainger@police.vic.gov.au | web address: www.police.vic.gov.au

phone: ^{REDACTED}
Personal information

address: Level 9 Tower 1, VPC, 637 Flinders Street, Docklands 3008 | DX: 210096

I acknowledge the traditional custodians of the land on which I live and work and pay my respect to the Elders both past & present.



OFFICIAL: Sensitive

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OFFICIAL: Sensitive

COVID-19 Minutes

Meeting Details	
Agenda for Meeting No:	#15
Chair:	Deputy Commissioner Rick Nugent
Date:	28 March, 2020
Time:	1100
Venue:	State Police Operations Centre - Conference Room
Audio recorded:	YES
Teams details:	SPOC-IMT

IMT Functions	Rank	Name
Police Commander	D/C	Rick Nugent
Emergency Response Coordinator	A/C	Mick Grainger
Deputy Police Commander	Cmdr	David Clayton
SPLO	Supt	REDACTED Personal information
Safety Advisor	Supt	
Operations	Supt	
Planning	Supt	
Logistics	Supt	
Intelligence	Supt	
Investigations	Supt	
Public Information	Supt	
SCC Liaison	Supt	

Other Attendees	Rank/Agency	Name
NWM	Supt	REDACTED Personal information
Southern	Supt**	
Eastern	A/Supt	
Western	AAC	Deb Robertson (Teams)
ECMT	Dep Sec	Scott Arbutnot (Teams)
LSD		REDACTED Personal information
TPSC	Supt	
AFP	D/Supt	
SPOC Manager	Sergeant	
SPOC Secretariat		

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COVID-19 Minutes

Key Outcomes:

DEPUTY POLICE COMMANDER

- Overview of meeting guidelines:
 - Mute when not speaking – if not in room and engaging, please state name from teams so minute takers can identify you.
 - Short audio delay, so please pause if possible.
- IMT#14 minutes accepted.
- Five Key objectives:
 - Support Health Dept – DHHS
 - Ensure the safety of Victoria Police
 - Discharge of Victoria Police as a control agency for food and sustainability
 - Sustainability of Victoria Police for a protracted period
 - Provide community reassurance.
- ExComm:

REDACTED
Not Relevant

- As of midnight tonight international travellers returning from overseas will be required to quarantine in designated hotels for 14 days

REDACTED
Not Relevant

DEPUTY POLICE COMMANDER

- Nil from David Clayton

ERC

- Planning is underway with ADF and AFP for quarantining international travellers at hotels. It's preferred these hotels are located within Melbourne CBD
- Advocating for CHO to provide clear direction as this is dependent upon powers to act
- DC Rick Nugent stated police won't have a role in escorting or managing quarantined persons in hotels. Police will respond to community safety incidents only
- There will be a 3pm dry run with the reception process at Melbourne Airport today

SAFETY

- Nil updates
-



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COVID-19 Minutes

PLANNING

REDACTED
Not Relevant

Action item #56: Planning cell to develop a draft Plan of how ADF will support Victoria Police with spot checking of self-isolation via phone or Face time.

OPERATIONS

- Nil update

LOGISTICS

REDACTED
Not Relevant

INVESTIGATIONS

- No update

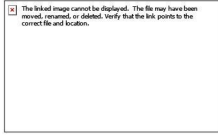
INTELLIGENCE

- Stats:
 - 3,277 cases nationally
 - 685 in Victoria, 13 deaths nationally and three within Victoria

REDACTED
Not Relevant

REDACTED
Not Relevant

REDACTED
Not Relevant



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COVID-19 Minutes

PUBLIC INFORMATION

- 25,900 Intranet views

REDACTED
Not Relevant

SCC LIAISON

- Nil update

SPLO

- Nil update

Food SPLO (Supt ^{REDACTED} Personal info)

- Nil update

NWM

- Stats:

REDACTED
Not Relevant

SOUTHERN

REDACTED
Not Relevant

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COVID-19 Minutes

WESTERN

REDACTED
Not Relevant

EASTERN

REDACTED
Not Relevant

ECMT

REDACTED
Not Relevant

PPAC

- Nil updates

LEGAL

- Nil updates

AFP

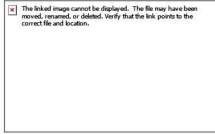
- Communication flow between the SPOC and Major Information Centre has been good
- Requested clarification about Victoria Police's role in escorting international travellers from the Melbourne Airport to designated hotels
- RN provided clarification that Victoria Police's role will be to respond to community safety issues only
- It was noted ABF member will be in AFP Incident Room before international travellers arrive ensuring communication to Victoria Police

TPSC

REDACTED
Not Relevant

OTHER BUSINESS

- Discussions around ADF role in support Victoria Police spot checking



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COVID-19 Minutes



REDACTED
Not Relevant

<p>Action Item #56 (IMT#15)</p>	<p>Plan to be developed of how ADF will support Victoria Police with spot checking</p>	<p>Planning</p>		<p>Ongoing</p>
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Transcript of Operation Soteria Meeting on 27/03/2020

5 Attendees: Andrew Crisp (AC) EMC, Rebecca Jarvis (RJ) DPC, Braedon Hogan (BH) DHHS, [REDACTED]
 [REDACTED] EMV, [REDACTED] JB) (Unknown) [REDACTED] (DC) State Intelligence
 Manager, Kim Schriener (KS) DOT, [REDACTED] ADF, [REDACTED] ADF,
 [REDACTED Personal information] ADF, [REDACTED] ADF, [REDACTED] ADF, Lachlan Kelsall
 10 [REDACTED] VicPol, Jerome Weimar (JW) DOT, Michael Grainger (MG) VicPol,
 [REDACTED Personal information] (ML) unknown,
 Miriam Flattery (MF) unknown, Claire Febey (CF) DJPR, Rob Holland (RH) DJPR, Chris
 Stevenson (CS) unknown, [REDACTED] G?) unknown, [REDACTED] (S?) unknown, [REDACTED] (N?)
 unknown

15

Unknown speaker: Hi, is anyone online?

RJ: Hi, it's Rebecca Jarvis from DPC.

20

AC: Yep, good afternoon, Andrew Crisp, thank you everyone for dialling in and those that are still dialling in. I will start with the room first so you've got some idea who's in the room and then I'll go to the phones. To my right –

25 [inaudible]

BH: Braedon Hogan, DHHS [inaudible]

[REDACTED] EMV

30

JB: [REDACTED]

DC: [REDACTED] State Intelligence Manager

35 KS: Kim Schriener, Department of Transport

AC: Just hold on, we're still in the room. I'll come to the phones shortly thank you.

[REDACTED] Captain [REDACTED Personal information] from ADF

40

[REDACTED] ADF

[REDACTED Personal information] ADF

45 [REDACTED Personal information] ADF

LK: Lachlan Kelsall - State Health Manager

50 AC: [inaudible] I know that some of the agencies that should be represented, so I'll start with Department of Transport. Who do we have?

JW : Jerome Weimar.

KS: Kim Schriener.

55

AC: Thank you Department of Transport. Victoria Police?

MG: You've got Mick Grainger on the line, Andrew, and [REDACTED] I believe.

[REDACTED] Yeah, hi Andrew

5 AC: Thanks [REDACTED] and Mick, are DPC on the phone?

RJ: Yeah, Rebecca –

HS: Helen Stitt

10

AC: Rebecca and, sorry, I missed the other name?

HS: Helen Stitt

15 [inaudible]

AC: Helen.. [REDACTED]? Was there a Michael there?

ML: Yeah [REDACTED Personal information] –

20

MF: And Miriam Flattery

AC: Thank you Miriam -

25 CF: And Claire Febey from DJPR

AC: Thank you Claire, is there anyone else on the phone?

CS: Yeah, you've got Chris Stevenson with [REDACTED Person] and [REDACTED Personal in] too, Andrew

30

AC: Thanks, thanks very much

RH: And Rob Holland DJPR is on the line [inaudible] from our point of view

35 AC: Thank you Rob, anyone else? Alright, thanks everyone for coming together at relatively short notice, on the back of the announcement by the Prime Minister this afternoon. As a result of this National Cabinet that met today and was followed up by a press conference by our Premier in Victoria. So, there were 2 major announcements that came out from the Prime Minister this afternoon. One of those was in relation to introducing or implementing quarantine measures at all international air and sea points of entry. The

40 second part, which we will actually leave to the side - it will be discussion that will follow this particular meeting - was a role for the ADF in terms of, spot checks for those that are in quarantine. So, I want to leave that to one side, so if we can just focus on the international airports and the ports themselves. Further to that, that is part of... And we'd have to wait for the detail... the detail will be written up in a direction that we... normal practice that will come out from either the Chief Health Officer or one

45 of the deputy Chief Health Officers. So, as part of that, it seems as though that people will be directed, required to be quarantined at a location, a hotel or some other accommodation for a 14 day period. This is somewhat different to what we've experienced up till now where people have been allowed to self-quarantine at home, but again we need to wait on the detail that will come out in the specific direction. So in terms of facts or again, to be confirmed in the direction, but it would appear as though that this will take

50 effect from midnight tomorrow night. There has been some discussion, I want to say this, in relation to our Premier possibly mentioning that ... to provide an option for people prior to midnight tomorrow night... can anyone help with that?

RJ: Yeah its Rebecca Jarvis here –

55

AC: Yes Rebecca

RJ: ...the notes I've got from National Cabinet are to implement it as soon as possible and that ... before midnight tomorrow night. So then that's the latest date.

5 AC: So yeah so, again waiting for the direction but you were a little bit difficult to hear but midnight tomorrow night is the latest at which –

RJ: Yeah so implemented, to be implemented as soon as possible.

10 AC: So, I would be interested from DPC whether...what's your expectation or the expectation of the Premier as to when this will come into effect, given that there is quite a bit of planning that needs to be done.

15 RJ: Yeah well I think...well obviously it's tomorrow night is the end date and it's how quickly you can work through all the details.

HS: We've been asked to provide him with an update that he can use tomorrow morning at his next media briefing.

20 CF: I might jump in here, can I? It's Claire Febey from DJPR.

AC: Yes Claire

25 CF: So, obviously, it's a fairly complex task, but people have mobilised very quickly. So in terms of making it available sooner, one of the things that we've prepared for was having the option for people that arrive earlier to access this support to quarantine if they didn't have an appropriate place to go. So, we have some hotels that are available on standby at the Crown casino, and we also have confirmation that Skybus could mobilise an appropriate transport service as needed, so either this evening or tomorrow. I guess what I would caution is that from the Melbourne Airport perspective there is a whole range of things that they need to put in place and they have mobilised a crisis response team that will bring together all of the relevant parties at their end. So, the longer that we can support them with time to gear up and do that effectively and in an orderly manner, the better this will be. So, I guess if we can have the option available with perhaps the provision of information at the airport that if people want this service it's available immediately without making a strong public commitment that we're implementing earlier in the full effect, I think that would be the most appropriate way to manage it.

30

35

AC: Well that seems like a very sensible approach to me and I think unless we are directed otherwise, we will work towards it coming into effect from midnight tomorrow night bearing in mind that there has already been some work done in relation to how we might be able to support some individuals that might be looking for other options. So, I suggest our work now is in relation to this plan coming into effect from midnight tomorrow night. So, if everyone is clear on that, the next piece and again, we've heard this again, just to confirm the fact that the quarantine period is for no less than 14 days, so DHHS? Yep, I'm getting nods in relation to that, and that it will be at designated locations, and we will get to the detail in relation to what that looks like when we move into the different phases of this operation and that we will know the arrival times and volumes of each location. So DJPR ... I guess for me when we talk about airports and ports, can we get some clarity in relation to where... I know we would all think that we know what we're talking about but just to confirm actually what we are talking about? So, Melbourne Airport is live at the moment, I believe that Avalon is closed but I don't know that's only something I read, so are we talking about Avalon as well?

40

45

50 CF: So my advice has been that there aren't any relevant flights coming through Avalon now but I will double check that because that was very quickly provided this afternoon, informally. So, we have focused, I guess, immediately on Tullamarine and a next step for us now that is quite progressed is to think about private charter planes and also ports. So, that's the next step and I'll have to come back to you on that to give you a clear map.

55

AC: Thank you. So, an action to confirm, airports, because again, yeah, I was thinking corporate, whether that's Essendon airport or the jet base or whatever. So, we will have to make sure that...how do we best identify what flights are coming in?

5 CF: Yeah, so one of my team is just confirming that Avalon is indeed not relevant for this, so I can confirm that now and at this stage we don't think ports are relevant but we will check private flights. The crisis response team at Tullamarine will be able to give us very quickly a sense of what flights will be arriving when. I think the thing that is unknown is volume. And while that's been reducing over the last few days, we expect that there could be a bit of a spike.

10 AC: Thank you. So, ah volume, just while that's been raised and I had an earlier conversation with Jerome, and Jerome you mentioned you were working on 1500 a day? So, does that accord with what we are talking about in terms of volume?

15 JW: Ah yeah, Andrew, it's Jerome here. That's right. So, look, we've got Skybus set up to do this, they've got 85 buses based at Tullamarine airport, they've got a depot at the airport so they should be - even with social distancing - they should be able to cope with the 1500-2000 kind of volume fairly easily. As Claire has said, the key thing for us is getting hold of the flight schedule and rough passenger numbers so that they can line up their service around that. Along with the crisis management team, they're now working
20 through capacity on each individual vehicle to maintain social distancing and then working through the workflow process, the handoffs between airline, ABF, Melbourne Airport and the hotels at the other end.

AC: Thanks Jerome, so Claire you're comfortable with that?

25 CF: Yes, thank you.

AC: Can I just actually go back to airports and ports... so are we confirming that there are no further cruise ships or any other ships that will be coming into any of our ports that meet the criteria for this work?

30 CF: That's the advice that I've had so far, but I will triple check that for you.

AC: Thank you. So it doesn't include cargo ships and their crew that might be disembarking? Or is there already current rules or a direction around that?

35 CF: Is that directed to me or?

AC: Yeah, sorry Claire. Are you aware?

40 CF: I am not aware. So, I think some of those details we will need to understand through the broader documents that are being prepared.

AC: Ok, through the directions itself. Have we got an existing direction around... ships?

45 BH: No my understanding was that it was only the, not a formal direction, more the directions that we've been provided, not the formal directions but the guidance that has been provided previously under the Commonwealth, around ports of entry.

50 AC: Alright, so when it comes to airports and ports, so an action to confirm, whether Avalon airport is in play or not and whether in fact ports or ships and whether this latest piece of work is applicable to ships coming in. So, between DHHS looking at the direction and Claire in terms of the ports themselves, you'll take that up?

CF: Yes, thank you.

55 RH: Andrew, Rob Holland here just quickly –

AC: Yeah Rob

5 RH: I've got a contact at Border Force that gave us the information on cruise ships so I'll take that one quickly for Claire and see if I can find out anything more about any additional maritime arrivals, so I can take that one offline for you Claire.

CF: Thank you very much.

10 AC: Great, thanks very much Rob. Much appreciated. Ok, I just ... I am really interested in this crisis management team and about how we are going to share information with regard to this work that will now be ongoing. So, in terms of intel and how do we link up the information that we will get through Melbourne Airport or this crisis management team? So, I am looking at the State Intelligence Manager at the moment and he's sort of nodding at me. And I'm not sure... I'll come to DJPR with that, Claire or Rob, in terms of whether you have done some thinking about how we share this information.

15 DC: Andrew, [REDACTED Personal information] here, State Intelligence Manager. I might just kick off by acknowledging that I think we are going to have a series of typical requests, if I can put it that way, around how many people have come through each day, how many of those are already displaying symptoms, what demographics exist on those flights, how many children do we have, where are they going, what's the disbursement of those passengers? So, I think there will be a set template of questions that we need to ask. I think the bridge that we now need to build is finding the right source of that information each day, finding a central point in which we feed that into, because the number of briefing requests or requests for information based on that data, I expect will be quite significant in the initial stages anyway. So, I'm certainly happy to volunteer the state intelligence team here at the SCC to become that central point, we would just need to build a connection into whomever is going to collect that data as a starting point for us. There may be a simple answer to that, it may be the crisis team at Melbourne Airport, but we just need to confirm it. We can be the central repository for that knowledge within the SCC, if I can suggest.

30 AC: So Claire, DJPR, you have any thoughts?

35 CF: It... let me give you an initial answer but I think I'll need some time to contemplate this. So, of course, the critical response team at Melbourne Airport is going to be a valuable source of information, and then as well DJPR will have the role, from what I understand, of managing end to end. I guess the point at which they get off the plane until the time at which they have finished the period of quarantine. So, I guess the question is how do we best balance the holding of that information between those 3 points, I guess, state control, Melbourne Airport in terms of critical response team, and DJPR's overall lead responsibility for delivery? So, perhaps we can come back to that?

40 AC: Yeah sorry, I'm a bit distracted... I've got an urgent request from the Premier –

CF: Something more urgent than this? Amazing.

AC: Yeah I know, I know, I know... can I –

45 CF: I'd like some time for us to agree the right approach, so if you could just nominate the people at your end and will work with them to agree this.

50 AC: Can I leave that as an action for you and [REDACTED] please Claire? To follow up on that in relation to how we collect and share that information?

CF: Yeah I might ask D [REDACTED Person] C [REDACTED] and Rob Holland to work together on that if that's okay?

55 AC: No, that's fine. Thank you very much. [REDACTED] is just going to take over for a minute as we continue to work through this and I'll be back.

JM: Hi everybody, it's [REDACTED] here from the ADF. We've got a team here that is just working through the planning process, so we are kind of following a series of prompts and questions just to, so, try and get the information we need to put the bones of a plan together for, you know, fairly immediate, fairly quick execution. So, I don't know the various departments like Andrew does, but people in the room or people
 5 on the phone, if you could just jump in where you think it's relevant, that would be appreciated. So, the next part of the process we were looking at, we've made some assumptions, I'd be interested in getting some feedback on whether our assumptions are correct. So, we just wanted to confirm that the problem is only the airfields and the sea ports and nothing else? No? I'll take that as a fact. But does everybody believe that we have a sufficient workforce for the tasks that they perceive will be needed?

10 JW: So, from a Transport point of view, we've certainly got, I think, a solution in place that can handle Tullamarine to hotel destinations in the CBD and in potentially four other regional locations. We don't have a solution for any other ports of entry at this point in time, so if there are other locations, arrival locations, that we need to solve for, that's not part of our current planning.

15 [REDACTED] Rob, it's [REDACTED] can I just ask, did you just mention four other regional locations?

CF: I can answer that question –

20 [REDACTED] Thanks.

CF: So, the preference from a simplicity and implementation perspective would be that as much as possible we accommodate people in metropolitan Melbourne, but I understand that there might be a preference, and certainly, in the Premier's comments, in the press statement he made today, he talked
 25 about suburban and potentially regional locations. So, as well as now needing to consider different points of access potentially, which we hadn't contemplated in the transport solution, we probably also need over time to contemplate different locations for people in terms of where they are quarantined in their hotel.

[REDACTED] Thank you.

30 [REDACTED] Now I'm just actually clarifying, excuse me, with the deputy CHO the intent of that because I did read that the Premier had come out and said, you know, where practical close to where people live, so I'm just getting some guidance on that via text as we speak, so that will, you know, the logistics of that compared to sort of, a central ease of not just transport, not just being able to provide food and those sorts of things
 35 but then the enforcement and all of those things that the further we disperse that, the more logistics that are required and potentially the more resources.

CF: Yeah so if I could echo that and really emphasise, particularly for the first period of implementation, it's important to keep this as simple as possible and so our ask would absolutely be that we focus on
 40 where possible, as few hotels in metropolitan Melbourne as we can, just to make that really seamless in terms of how all of those different services are provided.

[REDACTED] Ok. Thanks. Just going back on workforce planning, anybody else?

45 BH: Just from DHHS's perspective, I'm keen to know, Claire, if you're saying you've been considering the end to end process, we've been working on the assumption that we will obviously need to have some in reach of health monitoring and health support so –

CF: Great

50 BH: So just kind of keen to work in with you around that. Also, we have been talking to Red Cross about potentially doing some outreach and some PFA, some psychological first aid, so I think we need to consider the workforce. We probably will, but it is who delivers it and how it is being delivered for that, not just once they are in the hotel but what their needs are going forward –

55 CF: Is that Braedon speaking? I'm so sorry I don't know everyone's voices yet.

BH: Yes, sorry Braedon -

5 CF: Great. I'd love to work with you on that. So just in the first instance we are ensuring that people are able to access basic support such as VAP, Beyond Blue, Lifeline and thinking about what the point of contact will be for people while they are quarantined if they have more logistical questions. And also, of course, what they'll do in terms of immediate actions if they have symptoms or get sick. So, we're doing some base level thinking but we would really love if you could nominate either yourself or the right person for us to go into more detail on that with.

10 BH: Yeah, so Claire it would be good to have a conversation. We've got contracts with existing psychological first aid providers under the ... stood up ...

15 CF: Sure, great

BH: ...so save duplicating that ...

CF: Yep

20 BH: ...so we can have a conversation offline

CF: Great.

25 ■■■ Thanks. Just a question, given the security element probably overarches all of this, anybody got anything to say on whether they can ... on maintenance of security for the process?

CF: Is anyone from Victoria Police on the call?

30 MG: Yeah, so you've got Mick Grainger monitoring, and REDACTED
Personal information from our planning area. But just thinking through security, it's multi layered, yeah? So we've got receipt of people at the airport and someone who's working out a process flow will work their way through this, but then you've got the potential for people not to want to get on a bus for example. My preference would be that if we were going to house these people anywhere, CBD makes sense, to keep it simple. I'll support, I think it was Claire's comments on that, but then in terms of security, there would be private security and police would have a role perhaps around that as well but we would have to work through what that looks like.

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CF: I'd be really keen to take this up with you, and I am so sorry, I missed you name... was it Rick?

40 MG: No, Michael ... Mick... Michael Grainger.

CF: Michael, sorry about that Michael. I'd be really keen to work this through with you because as you say there are different steps in security and some of it should be for example, increasing the provision of private security at hotels. Some of it will be around security either at the point of arrival or during transport and then we'd like to understand from you where you see VicPol's role being predominately, which I would have thought would be around where things are not going as they should and you need to be called in to assist with enforcement. So could you and I take that up separately and perhaps with you I could understand who else I need to bring to the table on that conversation?

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50 MG: Yep, so we'll have a planning and operations cell in our state police operations centre. I'll take the call from you-

CF: Yep

55 MG: ah and then we will connect in with that group that are working afternoon and night

CF: Great, thank you.

█ and I'll talk with you on that, on the next steps, Mick as well.

MG: Thanks █
REDACT Personal

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█ I just missed too... sorry it's █
REDACT Personal from Victoria Police, was the AFP involved? From the airport policing perspective?

CF: I will check that with Melbourne Airport. Undoubtedly they will be, so I will clarify what their involvement is.

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█ Yep thank you.

JH: Jason Helps, I know Border Force is being mentioned but again, you know we've sort of got to clarify what roles and expectations will be.

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█ Ok, is we... does anybody got any more for the capacity of the workforce to undertake the tasks or any RFI's that have come out of that we need to know?

JW: Just... just, it's Jerome here from Transport. Just to know we are putting a contract in place with Skybus so they will do the, you know, receipt from Melbourne Airport, handing over to the hotel. I think Claire and the team are working on, what are the end to end ownership would look like and whether there are people escorting it all the way through or not, that's not part of our solution at the moment.

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BH: Just one practicality, it's Braedon from DHHS. I'm interested to understand, I don't know if anyone has the answer, on the powers which are being granted, is it under the Commonwealth powers? Because if it is, that is required for human bio-security officers which mostly are public health people running this incident from a public health perspective. So, I know there might be an interim period while they might be required, so I think we need some clarification around what powers they can exercise and who can actually do them, under what legislation?

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█ Okay thanks. Just another assumption we made is, well it's not an assumption, but just handling cargo crews that are coming in via port of Melbourne. Has there been any consideration on how we capture that?

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CF: Can you clarify who you're directing the question at?

█ No, these questions are just to whoever thinks they are best placed to answer but I –

CF: Sure okay, if no one else has a contribution to make on cargo ships, I'm happy to take that on notice. Claire from DJPR.

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█ Thanks Claire. Ok, for the next part of this meeting, we are going to run through what we put down as three phases to address the problem. First phase is reception and what we are really looking for is a number of outputs. So, if I just say the prompts and I'll look for people to just answer where they think they can contribute information that will support an executable direction at the end of it. The second phase will be the transport and then the third phase will be the accommodation. And actually sorry there is a fourth phase which will be the return to community. So, if we just focus on the reception aspects of it, there's four tasks that we've sort of broken down to. One is the receipt of passengers and crews, the second one is passport control and immigration affairs processing, third is baggage collection and four is the quarantine checks. So, if we just step to the receipt of passengers and crew, does anybody got any ideas on the requirement or tasking that will come out of that?

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JH: Some of our regional colleagues have been doing this to a smaller scale already so there will be some procedures that I'm not exactly sure of. My understanding is that Border Force manage that airside. but there will be a requirement at some point for the returning passengers to be given a direction. So,

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whether that's en masse or whether that's individually, I think we need to work through, but they will be required to be given a direction and have that explained to them and then I'm thinking that we will have a regional commander there as well as probably some support services, but a regional commander there sort of controlling the DHHS perspective. Now whether we need to have AO's there as well, I don't know but we will work through that and get back to you on that.

█: Thanks Jason. Anybody else got any ideas on receiving passengers and crew?

CF: Yeah so, it's Claire from DJPR. So, I think I need to connect with the person who was just speaking from a health perspective. So, once again, to give people comfort Melbourne Airport has a critical response team stood up and they have early planning done in terms of how they are going to manage people. Obviously this is from midnight on Saturday, this would not be able to be implemented earlier than that. So, they will have a process in place so that when a plane arrives, that group of passengers is kept together and processed as a single group through a tailored approach through customs and baggage collection. They are also talking about having a desk then set up where people go and coordinated with both Transport and DJPR in terms of the provision of hotels. They will then have a system to allocate people to hotel stock that matches their needs and then they will direct them to the right transport to take them to the right place. Now this has all just come through conversation today, there had been some preparatory thinking around this, and they will stand up a meeting of the critical response team soon, hopefully this evening or tomorrow, and then I can confirm more details. But just to let people know they've got some very good pre-planning work done already to make sure it is very safely and appropriately handled in a very orderly way at the point of arrival.

█: █ speaking. I just want to check probably with you Jason, is there likely to be individual testing of those passengers when they come in?

JH: No, not all of them. My understanding is that the current arrangement will continue so there will be some spot-checking of certain percentages and there will also be the requirement for them to declare if they're feeling unwell before they arrive and that would then prompt a further examination. So, yeah, that is the current arrangement so I don't see that ramping up. It will... the testing will occur further, if, you know, during the quarantine period the people become unwell. So, the airport side of that will be as it is existing. The other thing that I've just got from the deputy CHO is that the wording that she's given me at this stage is it will be transport approved by the Chief Health Officer or deputy Chief Health Officer. In some initial conversations buses are obviously included in that. There may be some scope for people to take private transport once they've had a direction given. So, we'll just need to work this through what that lands as once the direction comes out, but there may be some scope for that and it may be for individual circumstances. But it will be transport approved by ... and we will need a definition of what that is.

█ Okay, just following on from that, I take it is that the administration or the processing through immigration and other forms that need to be completed is there anything that you particular [inaudible] outstanding [inaudible] immigration forms that are going to be rolled out in that process?

JH: Not that I'm aware of. As I said there will be a requirement to give these people a direction and probably you know, there will need to be a reasonable explanation and we might need some interpreters you know those sort of logistical things. But my understanding at this stage is that it is the only additional requirement above what we've already been doing.

█ Thanks Jason. The other thing is baggage collection was raised as how is that going to handled post people actually entering the main part of the airport?

CF: Unless anyone else has a view, the advice is that people would be supported to collect their bags in a way that isolates them from having contact with other passengers and other people so there would be an arrangement put in place to make that seamless. So, they collect their bags and then they go to their transport.

Alright, thanks. If that takes us to the end of the reception phase. Does anybody got any ideas or contribution to the reception phase as far as planning considerations or otherwise?

5 [REDACTED] from ADF. The initial concern is getting the information out to those that are actually coming in to the country. Do we intend to message them before they get on the flight? And do we intend to message their families at this end who might be expecting to receive them as well? Has anybody got any thoughts on that?

10 [REDACTED] from ADF. I'll come up with something.

BH: Braedon Hogan from DHHS. I think whilst, as Jason did allude to, I think it will be prudent for us to have other support services there when they are being received, similar what to we may have had in place when we repatriated people to Mallacoota, VCC, for example, and other psychological first aid. Some people will be distressed through this. I think we will have to work through if we do that just at the airport or potentially on transport or at the hotel or how we actually deliver that as well in an ongoing way cos I do feel as though people will be distressed and need a place to go. And so, we can work with that with Claire offline, but I think utilising the existing arrangements that we've got with VCC or Red Cross will be necessary to have in place.

20 Thanks, but just also noting that if families aren't informed and they do turn up at the airport then that's going to create a problem that we don't need.

BH: And I think there has already been one question in the public domain, as the Commissioner said earlier, with what happens for individuals who are unaccompanied minors, for example. So, I think, you know, this is probably for further conversation, but just thinking, not further conversation externally... what level of discretion will there be allowed for such arrangements and who [inaudible] discretion.

30 Ok, [REDACTED] from ADF again. If we've sort of exhausted the reception considerations we'll move on to the transport. So, I know we've discussed a lot of the, bussing and especially immediate response through Skybus. Has anybody got any other thoughts on more of a steady state solution moving past that initial phase?

JW: It's Jerome Weimar, here from Transport. I'm sorry, I just missed five minutes of the conversation as my phone dropped out. One question I think around the issue of individual transport - I think the solution we were working on this afternoon had a complete handover from some combination of airport staff and ABF, to Skybus to, you know, manage people onto the vehicles without the element of choice, however you want to put that. I don't think I'd envisage a solution that says that people can just peel off from that group and go on other individual transport or taxis or anything else, that's a different solution. So, we need to be clear whether this is a... there is one route for you to get to the hotel and this is the route and we have the powers to ensure you do that or whether we are talking about something else?

BH: Braedon from DHHS. Just in conversation with Jason had earlier, and some of the information we are getting back from the Chief Health Officer and we obviously need to wait for the directions. But I think potentially one of the consequences, for example, if people do have cars parked at the airport they may be allowed to retrieve those vehicles and then drive those vehicles to the accommodation and that would be part of the direction. I think we just need to keep that in the back of our mind, probably the 5%, 10% of people are for private use. But we obviously need to see how this shapes up to be a bit more clearer as to how we plan, but I think we should proceed to match transport where we can.

50 JW: Okay that's helpful, thank you. Worth understanding at some point where that decision point is as to who is ultimately going to control these people at what stage of the process and where, and who is the authorising voice around 'you can go here' and 'you have to go into this line'.

BH: I think that's exactly right. We need to work through at the reception phase, what are those questions and determinations that obviously inform the specific directions that that person or a group of people will receive.

JW: Ok.

5 MG: It's Mick Grainger from Victoria Police. I'm concerned if you're thinking about letting people wander off to collect their cars. I think we need to have very clear advice on our power to direct people onto a bus and that's the option and then we recover vehicles later.

BH: It's Braedon from DHHS. I'll feed that back in to the process.

10 MG: We can't have people wandering around.

15 AC: Yeah Mick it's Andrew. I've just come back into the room and apologies I might have to step out again. But yeah, I agree because otherwise we've got people that will have their cars at a hotel or somewhere and what are we going to do with those vehicles anyway and then potentially if they are confirmed cases. So yeah, I'd - let's keep this as simple as possible and with the directions everyone on a bus.

20 BH: Braedon from DHHS. I'll feed that back in as strongly as I can from this group. I agree, it's simpler but we'll just obviously pass that on to the lawyers.

JW: I strongly agree from a Transport perspective.

25 [REDACTED]: ADF again. Also the coordination of pick-ups, you know, police and security - is there some sort of an overarching local command element sitting over that to try and make that all work?

MG: There's no command, Mick Grainger here, there's no command element at the moment because we're working through this in a hurry. I would think AFP would have responsibility airside and the airport building and then we'd have to work through what overlay is required in the car parks.

30 [REDACTED]: So would we put this post, post this sort of plan back to AFP and see if they can coordinate locally, Andrew?

35 AC: Mick you're right they will be responsible for airside but landside that's going to be a VicPol issue and Border Force sort of plays a role in all of this as well. So, it's about who is going to take the lead and make sure we are sort of coordinated around those, the law enforcement side of things. So, is that something you'll take the lead on in terms of -

40 MG: Yeah, yeah. I'll speak to [REDACTED Personal Information] after this meeting and we will develop some sort of a plan.

AC: Thanks very much.

45 [REDACTED Personal]: from ADF again. I think that if we address the basic transport option obviously that will result in the people turning up at a place of accommodation. We'll move into the accommodation phase itself. So, reception at accommodation, I guess we are looking for considerations on how we handle that given that there may be multiple hotels in the CBD or other places -

AC: Sorry [REDACTED Personal] it's Andrew. Can I just go back to transport, so sorry if I've missed something—

50 [REDACTED]: You're right.

AC: But is there a plan to put someone of each of these, is there a plan for these buses to be escorted? Security on the buses? Welfare support on the buses? Just curious if anyone has given any thought to that?

55 BH: It's Braedon from DHHS. I did mention the need for support services on those buses and we'll carry that through. But I think there needs to be a consideration of escorting, because I don't think we can

necessarily expect external agencies to be fielding questions on the nature of this whole arrangement. So, I think we do necessarily need to have at least somebody from Government at some angle to be able to field those questions and support them through that.

5 JW: Yeah agreed.

AC: Thank you.

10 ■ Okay so ■ ADF again. So, we've got them on buses, we're moving towards accommodation. When we get to the accommodation, just looking for considerations for de-bussing and processing into accommodation, now.

15 JW: So ■ Jerome here from Transport. So, my starting point would be, again depends on how many hotel destinations we are talking about. If we are talking about you know a total of maybe half a dozen, our preference would be to have, you know, buses going to a single destination. We'll identify those at the airport end so people load on to the appropriate vehicle in terms of where they are heading to rather than vehicles making multiple stops, that will get pretty messy if we have to do that. On its face, we can probably handle, you know, rule of thumb, up to about half a dozen locations before it turns into a bit of a zoo. And again I think my assumption then would be that bus stops at hotel and we hold people on the bus again using the escort person to facilitate release of individuals into the hotel secure area for them to be processed and we process people one by one on that basis.

25 CF: And if I could add to that, so Claire Febey DJPR. So, Unni Menon in our department is coordinating the provision of hotels and each hotel will have unique considerations in terms of how we manage the flow of people and how we process them through reception. And so part of Unni's conversations at the moment with providers on the hotel side is understanding the specific needs and arrangements that we would make at each hotel. So, I think we will have some general principles about how it should work and then we will have some specific things that are going to be about the set up and physical location of that particular hotel.

30 AC: Claire it's Andrew. So, that's great, so you basically have a reception plan for each of your hotels?

35 CF: Yeah, we will, which is another reason why, of course, having as few accommodation locations as possible will be really advantageous so we can get into a straightforward rhythm. But that will also be guided by the volume of people that we are needing to house at any one given time. But if people have from their perspective different considerations that they think should be part of that, I guess, reception plan at each hotel it would be really great to understand those. So, if there is anything from a health perspective or from a security perspective, it would be really good to have that fed through and we are working really closely with Transport around how the interaction between the bus dropping off and hotel piece works.

45 BH: Claire, it's Braedon. It might not necessarily be at reception but [inaudible] consideration for health support. We've got to give consideration potentially to [inaudible] teams that we've got locations, kind of around...in close proximity and activating them to provide support. So, I think there are some real practicalities as well, you know, people aren't necessarily prepared to spend fourteen days if they've been away for a weekend, albeit that overseas coming from New Zealand etc. So, I think there is going to have to be some arrangements and some thought given to, what other essentials or things that they may need to actually sustain them for fourteen days and how that's going to be facilitated. Are we going to allow families to come and drop off materials to them and obviously that opens up a range of proximity issues. I think there is a lot of those practicalities that we need to work through around how they are going to be received, what will be allowed to be facilitated... them given access to as well.

55 CF: Thanks Braedon. Our first assumption is that they'll be provided with support to have things brought to them more in a kind of hotel provision sense. So, if there are particular items that they need to ensure their stay is appropriately catered for, whether that be clothing items, for example, that they could be

brought to them new rather than having family members drop items off. But that's something I'd really like to explore further with you and anyone else relevant just to really understand what the nuances are there.

5 AC: So Claire its Andrew again. So, would a way forward be for you if you have not already done it, to develop a sort of template of what a reception plan looks like, share it with this group because I am sure Victoria Police will be thinking about what's the security piece that fits into the reception plan. Share it with this group and we can populate it as we see fit to support the overall plan?

10 CF: Sounds good.

AC: Ok. Thank you.

15 [REDACTED] Just ^{REDACTED}_{Personal} ADF here. Just on that... also rules on, I guess, when you're in hotels and security are maintaining people's distance. So, I guess once they're in the hotel itself, I don't know how they're going to interact, whether there is going to be guidance given on that?

CF: Was that a question directed at DJPR?

20 [REDACTED] I think anybody because I'm just curious to know if people are actually in a hotel and otherwise they don't want to comply. I don't know what we can really do to put that in place apart from the police reading them the riot act on the way they interact in the hotel post being delivered there.

CF: Yeah so the starting point would be that they're not left leaving their room but it would be great to get some advice from VicPol colleagues or others around how that might practically work.

25 JH: I've got some updates from the deputy CHO around that issue. People will be required to remain in a motel room and be housed as individuals if they are not a family member. So, a group of mates coming back from Bali they would need 10 separate motel rooms. If they're a family they can stay together. The intent is that they will remain in their rooms but, subject to, you know, the facility, they can potentially go to a court yard or something you know, individually or as a family group, you know as that particular room group is. So, there will have to be some working out of each facility as to how we enable that and what is allowed in that space.

35 [REDACTED] And medical access, so if people do become symptomatic or have other health problems are we just relying on the normal emergency services response?

40 BH: Umm Braedon from DHHS. We've given that some thought and I think we need to have a conversation with Claire offline as to what that looks like. But our initial thinking was that we would have a phone number for them to call to meet any needs including medical needs. I said earlier we've given some consideration to how we have in reach health services, and it will be good to understand where once we have the location of the hospital, of the hotel, sorry, what potential in reach we can do from existing medical facilities around there. I think that our overarching intent is to minimise demand on the overarching health system. So, we don't necessarily want to be calling out AV's for coughs and colds but there will be insulin needs, Ventolin needs, all of those kind of things, pharmaceutical needs that this cohort will require. So, as I said, [inaudible] might be able to write scripts, we might need a pool of people and I don't know what DJPR have considered around other needs that these people may need. Are we are going to have people facilitating that, going to the chemist, facilitating access to pharmaceuticals? I think that we need to work through all that and have an interim medical and monitoring capacity and capability that we can offer to this cohort and then escalate as required.

50 JH: Ok thank you. I'll just give a couple of other updates at the risk of sort of changing your agenda. Having just spoken to the deputy CHO again, there is a strong preference from her for us to choose motels wherever possible close to the existing testing centres that we've got so that makes some sense. The Pacific Islander exemption has been revoked so they are now included. They're asking us to give consideration because, and this is around how they write up the direction and the legalities behind the direction, they don't want it to sound like mandatory detention but we want to narrow how that is written

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up. The consideration is that the direction will be that they have to travel on a bus that we provide. We've moved away from the private vehicle use. And what we will need to do is actually identify a list of hotels that we plan to use. So, you know, the sort of ball park figure given to me was fifteen but there is actually no restriction. We need to actually list the motels that we will use and if that's a list of thirty or forty or fifty, that will be written into the direction. The reason for that is, is if we don't do that, we have to give everybody an individual direction rather than the direction being for all people who return. So, there's probably a little bit of mapping of availability where our clinics are and then you know, we'll have to sort of rationalise how we best fit all of those different requirements. But the other thing she did say was you know, if somebody wants accommodation in Stawell, well that's not going to be an option at the moment so that sort of supports our initial view of let's keep people close to the city but we can change the direction. If we sort of exhaust motels, you know, next week we can have a new list of motels if that makes sense to people. The other thing is that they will have to be, as I said earlier, grouped in family or if they're not family members, individually. And cargo ships, it does apply to cargo ships if the crew is disembarking.

15 [REDACTED] Okay then. We've gone through the first three phases, we'll just talk about now the return to the community. I guess that's around, some of the considerations there will be you know, is transport provided? Is there any follow up? Is there any post accommodation screening? That sort of thing.

20 AC: Sorry [REDACTED] can we get, and again apologies, I missed... I had to step out again. But in terms of security at accommodation, have we covered that? So, private security? Victoria Police? I understand that the preference of Victoria Police or the Chief Commissioner is that private security be the first line of security and police to respond as required, is that your understanding Mick?

25 MG: Yes it's Mick Grainger here, absolutely that's our preference.

AC: So, just curious as to who is going to take responsibility around contracting private security? Is that DJPR?

30 CF: Yeah, I understand that's for us to take up. So, I'd like to have a follow up conversation with Mick and just understand a little bit more about how he sees that best working. And then we're happy to make sure that the right arrangements are made, both in hotels and also exploring what the arrangements might be for transport as well.

35 [inaudible]

AC: Thanks Claire, thanks Mick.

40 [REDACTED] DF again. So... if we're going through... we'll go back to phase four which is the return to community phase. Just questions on how people see that rolling out? Considerations or other?

BH: It's Braedon from DHHS. I didn't want to get into that but I think that fourteen day period, we may potentially see people requiring to be hospitalised. So it will necessarily need a pretty proactive engagement, I think, of this cohort and we can work out how we do that. Then getting to that stage, I think we can't underestimate the psychological impacts of this for this cohort potentially for fourteen days, you know, not calling it mandatory detention, we'll come up with a better form of words. So I think we'll have to give some consideration as to what supports are provided to this cohort in an ongoing manner. I'll leave the logistics to other [inaudible] and also [inaudible] through the fourteen days as well not just necessarily to professionals providing that support but to family members [inaudible] as well.

50 [REDACTED] Just following that with an assessment of releasing people because obviously that, you know, people are going to be staggered as they enter, they're going to be staggered obviously on exit. So, is somebody going to be there to basically sign them a clean bill of health before they walk out the door and if they walk out the door what happens after that?

55

JH: Yeah so, my understanding is that the quarantine time will commence when they arrive at the motel and then the fourteen days post that. I believe what's happening is at the moment - so each day, our teams touch base with these people either directly by phone or via text message and upon the expiration of the fourteen days they are just simply advised that they are clear to go if they haven't developed symptoms or they're not awaiting a result that might prolong that. So, the exception to that is that they have to be allowed to leave if they have medical requirements obviously, that will be enacted. But other than that, the expiration of their fourteen days if they're asymptomatic, they can leave but I'll clarify that as well as to whether there's anything we do in writing. But that's sort of what we've done in the past, is just in that dialogue that we have with them daily, as we get close to that time. So, they're acutely aware of when that time finishes.

█ Thanks Jason.

█: Just a quick question from me, it's █ Are we considering supported transport for these people when they're released from their quarantine accommodation? Because obviously some of them won't have vehicles. Is there an assumption that they will make their own way to whatever their destination is, or are we going to support them in that?

JH: I expect there would be an obligation given that we've non-mandatorily detained them, that we get them home.

CF: Yeah and Claire from DJPR. We're assuming there should be provision of transport home, but we haven't yet determined what that mechanism would be.

█: Thanks Claire.

Unidentified speaker: And some of the people may be from interstate, because they will have come to Melbourne but need to get on a connecting flight.

CF: Yep. That's a really good point to raise, we'll pack that into our thinking.

█ As far as any sort of formal agenda goes, which I'll use the word "formal" loosely, we're coming to the end. The idea of this meeting was just to, I guess, almost know the unknowns and I think we've gone a long way to doing that. The idea now is that we'll, as a planning team, we'll go away and put this together and I think there will be a lot requests for information outside of that. But, if anybody's got anything more before I hand over to the Commissioner, now would be the time to say it, thanks.

MG: It's Mick Grainger again from Victoria Police. So, just to be clear, are we acting under the Commonwealth Bio-Security Act here? What are our powers?

JH: My understanding is that it will be a direction under the Public Health and Wellbeing Act.

MG: Sorry I missed that, someone cut across you. What was that?

AC: Yeah Mick its Andrew. So, Jason mentioned about the direction itself, and I know that creates all sorts of issues in relation to powers, because you need authorised officers and then they request the support of police. So, I think, my understanding is there was some work being done looking at the Commonwealth quarantine legislation and about therefore police having certain powers under that. But that is an action we do need to follow up in relation to the legislative support for this.

MG: Thank you.

JH: And I spoke to my Dep Sec before. She was giving me advice that under the powers of the Public Health and Wellbeing Act, over the weekend, she's confirmed that Victoria Police will get some powers to issue PIN's and the like so, but I haven't got any more than that.

HS: Just while we're on the line, my name is Helen from DPC. Just to put on the agenda how the hotel workers will be dealt with? So DJPR? I imagine that's something for your negotiation with the hotel? And a general question that we were asked to make sure we understood is what role the ADF will play please?

5

AC: It's Andrew Crisp here. Again that was why we went through this particular process to identify where there was a lack of capability or capacity to undertake any of the phases of this operation. I'd suggest at this stage we can manage this, the ADF will be just exactly what they're doing at the moment, helping us to plan for this particular operation. So, at this stage we don't see a need for boots on the ground, so to speak.

10

HS: Thanks Andrew, that's very helpful to clarify that.

MG: And Mick Grainger again, sorry to keep interrupting. But, so aircrew, I presume they're also to be isolated?

15

JH: No sorry, the flight crew will be exempt. They've got their own arrangements so they will be exempt from this.

20

MG: Thank you.

JW: Andrew, it Jerome here from Transport. Much as we all enjoy extra conference calls, does this...a version of this group need to talk tomorrow morning? Mid-morning, to make sure it's all in place?

25

AC: Yeah, that's right. I'm looking across at the planning team now about when we put some meat on the bones of this plan that we can actually distribute and I'd suggest yeah, we do need to come together first thing tomorrow morning. I'm just... the legislative issue is that a DPC piece to follow up or is it DHHS legal, I just don't want to leave that one hanging....about the legal powers to support what we're going to be doing. Is that something I can leave with you, Jason? DHHS will follow up on that, thank you.

30

CF: Can I just – Claire from DJPR. Just a point of clarification, you mentioned that of course there are different arrangements in place for flight crew. We understand that there are some, there's two cruise ships that want to change their crew in sort of near time ahead. Is there any specific arrangement in place for cruise ship crew that's different to how we would treat passengers?

35

JH: I'll have to get clarification on that. I mean, I am just speculating that it would be no different to a cargo ship if they come off but I'll have to get clarification. There is an exemption of flight crew, but I'm not sure that extends to the cruise ship crews.

40

CF: That would be great, thank you.

AC: Claire it's Andrew. Sorry, are... are we expecting cruise ships? I didn't think we were?

CF: So while we've been on a call, I'm getting advice from team members who are looking into [inaudible] and we think that there are two cruise ships that want to regularly stock and change crew. So, we're having the advice come to us from Border Force I think. I need to get some more detail, but I definitely think that's something we need to consider and plan for.

45

AC: Yeah no no definitely if that, if that's possibly going to happen. It's where we might need a bit more help from the ADF if we need a navy blockade so the ships can't get close to Victoria!

50

Andrew, it's [REDACTED]

AC: Yes [REDACTED]
Personal Inf

55

5 : Yeah so there's two ships coming into Melbourne, to Station Pier. One tomorrow morning and one Sunday morning. They're coming in purely to resupply with fuel, water and food. One of the ships is taking two American passengers on and they're heading out again. There is no change of crew, no one is getting off, it's simply just to refuel and go. And these are two of the ships that were off the coast of Western Australia. They've got American tourists on board, they can't fly and they have to travel by sea to get home to North America.

AC: That's very useful.

10 CF: Thanks very much.

AC: Thanks REDACTED
Personal really useful. Thanks very much. Ag, great, thanks everyone. That was really, really useful, and thank you to our ADF friends and colleagues for pulling together that structure. I think it works really, really well. They will now go away and do some further work. I haven't been able to track the actions because I've been in and out of the place but I know that there were various actions that people are going to be following up on. We will meet first thing in the morning but we'll send out some details as to when that's going to occur. So thanks again, you know, again a lot of goodwill, good people, we'll get through this so keep smiling, thank you.

20 JW: Thanks Andrew.

From: REDACTED
To: SPOC-PLANNING-MGR; REDACTED Personal information; Grainger, Michael; Tully, Timothy; REDACTED Personal information; REDACTED Personal information
Subject: Fwd: Approved Operations Plan - Operation Soteria - Version 1.0 released 28 March 2020 2000 hours
Date: Saturday, 28 March 2020 8:40:27 PM
Attachments: [Operations Plan - Operation Soteria - 28 March 2020 v1.0 - final.docx](#)

REDACTED

Superintendent
Priority Community Division

From: SCC-Vic (Strategic Plan) Strategic Plan <sccvic.stratplan@scc.vic.gov.au>

Sent: Saturday, March 28, 2020 8:18 pm

To: REDACTED Personal information (DPC); REDACTED Personal information (SRO); REDACTED Personal information; Simon Phemister (DEDJTR); REDACTED Personal information (DPC); Simon Phemister (DEDJTR); REDACTED Personal information (DPC); REDACTED Personal information (DPC); REDACTED Personal information (DEDJTR); REDACTED Personal information (DHHS); REDACTED Personal information (DJCS); REDACTED Personal information (DPC); REDACTED Personal information (DJCS); REDACTED Personal information (DOT); Claire Febey (DEDJTR); REDACTED Personal information (DJCS); Michael Grainger (VICPOL); REDACTED Personal information @defence.gov.au; Jason Helps (DHHS); REDACTED Personal information (DJCS); REDACTED Personal information (DPC); REDACTED Personal information (PTV); REDACTED Personal information (DPC); Andrew S Crisp (DJCS); REDACTED Personal information (DOT); REDACTED Personal information (VICPOL); REDACTED Personal information (VICPOL); REDACTED Personal information (DJCS); REDACTED Personal information (DPC); SCC-Vic (Strategic Communications); Chris B Eagle (DELWP); Braedan Hogan (DHHS); REDACTED Personal information (DEDJTR); REDACTED Personal information (DJCS)

Cc: REDACTED @emv.vic.gov.au

Subject: Approved Operations Plan - Operation Soteria - Version 1.0 released 28 March 2020 2000 hours

Good evening everyone,

Following today's Operation Soteria planning meetings, I provide the approved operations plan. Thank you to everyone for your efforts today and contributions to the development of this plan. The CHO Detention Notice will be appended as Appendix 1 when finally approved and distributed to you.

Kindest regards

Kaylene Jones

Strategic Planning Officer
SCC Strategic Planning Cell

State Control Centre | Level 4, 8 Nicholson Street, East Melbourne VIC 3002

Ph: REDACTED Confidential

Email: sccvic.stratplan@scc.vic.gov.au | Web: <https://cop.em.vic.gov.au>

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Operation Soteria

Forced Quarantine for all Australian Arrivals from Midnight 28 March 2020 State of Victoria

Operations Plan

Approved for distribution by:

Emergency Management Commissioner	Signature	Date / Time
Andrew Crisp	Signed and scanned	28/3/2020 2000

Operation Soteria

Distribution

State Control Team	As per planning contacts list:
Strategic Planning Committee	DHHS
EMJPIC	DJPR
State Relief & Recovery Team / CAOG	DPC
	VicPol
	Department of Transport

Document Details

Version	Status	Author	Reviewer	Authorised for Release	Date
0.1	Draft for initial discussion	Kaylene Jones / [REDACTED]		Andrew Crisp	27 March 2020
0.2	Draft for release as version 1.0	Deb Abbott / Kaylene Jones	Operation Soteria Coordination Meeting	Andrew Crisp	28 March 2020 1815 hours
1.0	Final Version released			Andrew Crisp	28 March 2020 2000 hours

Operation Soteria

1. SITUATION

Prime Minister Scott Morrison has announced that all passengers who arrive in Australia after midnight on Saturday 28 March 2020 will go into mandatory quarantine in hotels for a fortnight.

- Passengers will be quarantined in the city in which they land, irrespective of where they live
- Two thirds of Australia's coronavirus cases are from people travelling from overseas
- Defence personnel will help State and Territory Police enforce self-isolation rules

1.1 Background

- Australian National Cabinet has directed that all passengers returning to Australia from international destinations are to undergo 14 days enforced quarantine.
- Expected volume of international passenger arrivals is 1500 per day.
- Direction from the Chief Health Officer is pending
- Heightened measures to curb the spread of COVID-19
- Assume small window of opportunity will lead to a spike in arrivals
- Primary port is assumed as Melbourne Airport.
- Alternate ports of entry may include Essendon Airport (Corporate Charter); Port of Melbourne, Geelong Port, Portland Port, Western Port (Cargo); Station Pier (passenger)
- Control for every movement upon arrival remains the authority of the Chief Health Officer

1.2 Authorising Environment - TBC

Public Health and Wellbeing Act 2008 (Vic)

Supporting documentation – Detention Notice issued pursuant to Public Health and Wellbeing Act 2008 (Vic) Section 200 (to be provided - Appendix 1)

1.3 Definitions

Passengers: Are all individuals who arrive in Australia after midnight on Saturday 28 March 2020 and who are quarantined in hotels for 14 days

2. MISSION

To implement enforced quarantine measures for all passengers entering Victoria through international air and sea points-of-entry to stop the spread of COVID-19.

Operation Soteria

3. EXECUTION

- **Purpose.** Slow the spread of COVID-19 through Victoria
- **Method.** Implement enforced quarantine of passengers arriving internationally into Victoria.
- **End state.** All passengers that have arrived internationally to Victoria are quarantined for 14 days in order to mitigate the spread of COVID-19 within the Victorian community.

3.1 Phases to achieve identified objectives

3.1.1 Preliminary Actions

- During this period, all preparatory activities, to receive and comfortably accommodate arriving passengers that support each of the phases to be completed

3.1.2 Phase 1 – Reception

- Begins when passengers arrive via international airport or maritime port, separated from the general population to prevent transmission, transit through customs and prepared for travel to quarantine locations.
- This phase ends once passengers have embarked on bus transport

3.1.3 Phase 2 – Transport

- Begins with buses leaving international airport or maritime port.
- It involves the transit of passengers to quarantine accommodation in vicinity of COVID testing centres.
- This phase ends once passengers exit transport vehicles

3.1.4 Phase 3 – Accommodation

- This phase begins when reception party receives passengers for quarantine.
- This will involve 14 days of isolation within commercial hotel/motel solutions in vicinity of their entry points.
- This phase ends once 14 days has lapsed and members are reviewed for approval to exit quarantine accommodation.

3.1.5 Phase 4 – Return to the Community

- This phase begins when the member is reviewed for exit by quarantine management
- This will involve an assessment whether the passengers are safe to be allowed into the Victorian community.
- This phase ends once the member has been briefed on their health responsibilities and exits quarantine.

Operation Soteria

3.2 Preliminary Phase

- Information is developed, distributed and executed as per communications plan
- All resources (physical and human) are in position ready to execute phases as required

3.3 Phase 1 – Reception

Note: REDACTED

REDACTED, Department of Health and Human Services (DHHS) are lead State-side

3.3.1 Communications

- DHHS will manage communications according to the Communications Plan
- DPC provide authorisation to overall Communications Plan

3.3.2 Airside Operations

3.3.2.1 AFP/ABF

- Melbourne airport security and customs liaison
- Provide passengers with required information about Direction/requirements
- Collection of entry data (manifest)
- Marshall passengers in an area that is secure and be able to facilitate health screening

3.3.2.2 DHHS

- Provision of and conduct of health screening and other well-being services (including psycho-social support)
- Provision of personal protective equipment for passengers
- Registration and initial needs identification of passengers for State-side use/application
- Provision of information pack for passengers [Joint contributions: DHHS/Department Jobs, Precincts and Regions (DJPR)/VicPol]

3.3.2.3 AFP/ABF

- Establish arrivals area for transport
- Marshall Passengers for boarding
- Assist boarding of passengers onto bus transport airside
- Escort bus transports to accommodation

3.3.2.4 Department of Transport (DoT)

- Manage bus transport State-side to accommodation

3.3.2.5 VicPol

- REDACTED
- REDACTED

Operation Soteria

3.3.3 State-side Operations

3.3.3.1 DHHS and DJPR

- Reception parties established and coordinated at all identified accommodation

3.3.3.2 VicPol

- REDACTED

3.4 Phase 2 – Transport

Note: DoT are lead

3.4.1 Communications

- DHHS will manage communications according to the Communications Plan
- DPC provide authorisation to overall Communications Plan

3.4.2 DoT

- Skybus and other DoT solutions tasked in accordance with projected arrivals
- Ensure transport of passengers between point of entry and accommodation

3.4.3 AFP

- Escort passengers to assigned accommodation
- Transfer manifest to VicPol on arrival at accommodation

3.4.4 VicPol

- Security and management of passenger disembarkation
- Marshalling and security of incoming passengers
- Receive manifest and passengers from AFP on arrival at accommodation

3.4.5 DHHS and DJPR

- Prepare for incoming passenger accommodation registration

3.5 Phase 3 – Accommodation

3.5.1 Communications

- DHHS will manage communications according to the Communications Plan
- DPC provide authorisation to overall Communications Plan

3.5.2 DJPR

- Manage accommodation contracts
- Manage private security contracts to enforce quarantine requirements at accommodation
- Reception parties established to coordinate movement of passengers from transport into accommodation (with DHHS)
- Detailed identification of, capture and management of special/social needs (with DHHS)

Operation Soteria

- Management of services for all passengers including food and amenities

3.5.3 DHHS

- Passenger data reconciled with airside entry data
- Detailed identification of, capture and management of special/social needs (with DJPR)
- Establish FEMO teams at accommodation points to undertake initial health screening
- If required, social workers to provide support to passengers with complex needs
- Provision of psycho-social first aid
- Access to 24/7 nursing support for emerging health needs
- Provision of regular welfare calls to all quarantined passengers

3.5.4 VicPol

- Provision of support to private security as required

3.6 Phase 4 – Return to the Community

3.6.1 Communications

- DHHS will manage communications according to the Communications Plan
- DPC provide authorisation to overall Communications Plan

3.6.2 DHHS

- Conduct of health reviews to allow release back into the community
- Outgoing passenger responsibilities brief
- Arrangements for any ongoing Psycho-social support

3.6.3 DoT

- Provision of transport to passengers to original destination/transit node

3.7 Strategies and tactics proposed to achieve tasks and objectives

3.7.1 Coordinating Instructions

3.7.1.1 Timings

Preliminary Phase

- Arrival data and maritime ports confirmed no later than 28 1000 Mar 20
- Transport confirmed no later than 28 1300 Mar 20
- Quarantine Accommodation confirmed no later than 28 1600 Mar 20
- International terminal at Tullamarine prepared for quarantine by 28 2200 Mar 20

Phase 1

- Reception party at international airport and maritime port no later than one hour prior to scheduled flights/vessel arrivals

Phase 2

- Transport in position no later than 1 hour prior to scheduled flights/vessel arrivals

Phase 3

- Service provision is in place for passenger quarantine for a minimum of 14 days

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Phase 4

- Release party in place to meet passenger needs for an effective return to community

3.7.1.2 Locations

Airports

- Tullamarine

Maritime Ports

- TBC

Quarantine Accommodation

- TBC

3.8 Daily arrivals schedule – see Appendix 2

3.9 Synchronisation matrix - See Appendix 4

4. COORDINATION

State Control Centre is the central coordination point for all phases

4.1 Communications Plan (Lead DHHS - Marita Tabain)

4.1.1 Authorisation of communications plan by DPC

4.1.2 Communications plan to incorporate:

- To returning citizens/residents
- To returning citizens/residents family
- Media release plan

4.2 Planning Points of Contact – See Appendix 3

Operation Soteria

Appendix 1

Detention Order pending

Operation Soteria

Appendix 2

DAILY TIMINGS (AS AT 28 1609 MAR 20)

Arrivals for 29 March 2020

Passenger arrivals MEL (Tullamarine)

Flight Number	Sched. Date	Depart. Airport	Sched. Arrival time	Aircraft type	Gate	Pax	Comment
QR994	29/3/2020	DOH	0700	77W	9	17	Doha
AC037	29/3/2020	YVR	0835	789	7	119	Vancouver
CZ321	29/3/2020	CAN	0940	333	16	38	Guangzhou
MU737	29/3/2020	PVG	1000	789	18	18	Shanghai Pudong
NZ123	29/3/2020	AKL	1050	77W	11	100	Auckland 1 X UNACCOMP. MINOR
QR904	29/3/2020	DOH	1830	351	9	200	Doha
Total Passengers						492	

Flights in transit 28 March 2020 – Flight tracking on time as at 1955 hrs 28 March 2020

Flight Number	Sched. Date	Depart. Airport	Sched. Arrival time	Aircraft type	Gate	Pax	Comment
CX163	28/3/2020	HKG	2252		16		Hong Kong

Operation Soteria

Appendix 3

Contacts List

Department	Contact Name	Email	Phone
State Control Centre – Deputy Controller Class 2 – Health.. Operation Soteria	Chris Eagle	REDACTED @delwp.vic.gov.au	
Department of Transport	Jeroen Weimar Kim Schriener	REDACTED @ptv.vic.gov.au REDACTED Personal information @transport.vic.gov.au	REDACTED
Department of Jobs, Precincts and Regions	Claire Febey Rob Holland	REDACTED @ecodev.vic.gov.au REDACTED @ecodev.vic.gov.au	REDACTED REDACTED Personal information
Department of Health and Human Services - SCC	Michael Mefflin	REDACTED @dhhs.vic.gov.au	REDACTED
VicPol	Mick Grainger Sussan Thomas	REDACTED @police.vic.gov.au REDACTED Personal information @police.vic.gov.au	REDACTED REDACTED
Department of Premier and Cabinet – Communications	Marita Tabain Sarah Caines		REDACTED REDACTED Personal information
Department of Premier and Cabinet	Helen Stitt	REDACTED @dpc.vic.gov.au	REDACTED
Department of Health and Human Services – Melbourne Airport Representative			
Emergency Management Victoria	Deb Abbott Kaylene Jones	REDACTED @scc.vic.gov.au	REDACTED Personal information REDACTED
ADF		REDACTED @scc.vic.gov.au	REDACTED Personal information

Operation Soteria

Appendix 4

Outline of agency involvement across the stages of enforced quarantine

Function	Lead agency	Preliminary Stage	Stage 1 : Receive passengers at point of entry	Stage 2: Move passengers from point of entry to accommodation	Stage 3: Accommodate passengers for 14 days	Stage 4: Release of passengers from accommodation	
Command and Control	SCC	Queue and trigger DHHS as required	Monitoring the task and coordinate actions	Monitoring the task and coordinate actions	Monitoring the task and coordinate actions	Monitoring the task and coordinate actions	
	DHHS	Plan/organise	Operational command	Operational command	Operational command	Operational command	
Process	Australian Border Force/ Australian Federal Police	Preparation	Receive and process passengers (airside). REDACTED				
Process	DJPR	Preparation	REDACTED	Transfer of responsibility from DJPR to DoT	Assist DHHS	Assist DHHS	
Transport	DoT	Organisation of transport for stage 2	Position buses at the point of entry, ready for stage 2	Receiving transfer of responsibility from DJPR. Executive move of passengers from point of entry to accommodation	Transfer of responsibility to DHHS	Prepared to provide transport solutions for passengers to their home/intended residence while in Victoria	
Accommodation	DHHS	Organisation of transport for stage 3	Confirm readiness of accommodation, ready for stage 3	Receive travellers at accommodation	Receiving responsibility from DoT Manage, monitor and respond to passengers at accommodation	Manage release of passengers	
Strategic Messaging	DPC	Conduct messaging to: <ul style="list-style-type: none"> passengers any persons intending to receive passengers general public media 	Monitoring adverse media/public reaction (external stakeholders)				
Security	VicPol	Prepare for response, contain	Support containment and respond as needed				
Health and Wellbeing	DHHS	Prepare for support	Supporting				

OFFICIAL: Sensitive



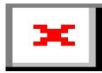
COVID-19 Minutes

Meeting Details	
Agenda for Meeting No:	#22
Chair:	Deputy Commissioner Shane Patton
Date:	4 April, 2020
Time:	1100 hrs
Venue:	State Police Operations Centre - Conference Room
Audio recorded:	Yes
Teleconference:	Yes
Teams details:	SPOC-IMT

IMT Functions	Rank	Name	In Person	Online	Apology
Police Commander	D/C	Shane Patton	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency Response Coordinator	A/C	Stephen Fontana	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deputy Police Commander	A/C	Brett Curran	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SPLO	Supt	REDACTED Personal information	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Safety Advisor	Supt		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operations	Supt		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planning	Supt		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Logistics	Supt		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Intelligence	Insp		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Investigations	Supt		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Public Information			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VSCC Liaison	Supt		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Attendees	Rank/ Agency	Name	In Person	Online	Apology
NWM	Supt	REDACTED Personal information	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Southern	Supt		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Eastern	A/C	Glenn Weir	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Western	A/Supt	REDACTED Personal information	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ECMT	A/Supt		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LSD			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AFP	D/Supt		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

{ DATE \@ "d-MMM-yy" }



COVID-19 Minutes

ADF Liaison	Col	REDACTED Personal information	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SPOC Manager	Sgt	REDACTED	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Op Sentinel	Supt	REDACTED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
OCCP			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DC Office Regional Ops			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SPOC Secretariat		REDACTED Personal information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Key Outcomes:

POLICE COMMANDER

REDACTED
Not Relevant

[REDACTED]

DEPUTY POLICE COMMANDER

-

ERC

REDACTED
Not Relevant

[REDACTED]

SAFETY

- Nothing to report.

PLANNING

- REDACTED
Not Relevant

OPERATIONS

- REDACTED
Not Relevant
-
-

[REDACTED]

OP SENTINEL

-

{ DATE \@ "d-MMM-yy" }



COVID-19 Minutes

LOGISTICS

REDACTED
Not Relevant

INVESTIGATIONS

REDACTED
Not Relevant

INTELLIGENCE

REDACTED
Not Relevant

PUBLIC INFORMATION

- REDACTED
Not Relevant

SCC LIAISON

- REDACTED
Not Relevant

SPLO

-

Food SPLO (Supt REDACTED Personal inf)

-

NWM

REDACTED
Not Relevant

- OP Soteria - 333 passenger arriving today. 1338 in total so far. 82 arriving tomorrow. Airport needs to record arrival numbers not expected numbers.

SOUTHERN

REDACTED
Not Relevant

WESTERN

REDACTED
Not Relevant

EASTERN

REDACTED
Not Relevant

ECMT

- REDACTED
Not Relevant

PPAC

- REDACTED
Not Relevant

LEGAL

- REDACTED
Not Relevant

{ DATE \@ "d-MMM-yy" }



COVID-19 Minutes

AFP

- REDACTED
Not Relevant

ADF Liaison – Col

REDACTED
Personal information

- ADF talking to PAL to deploy members from Monday.
- Will look at the service delivery plan on Monday.
- Draft in regards to Op Hawkeye to be approved over the weekend.

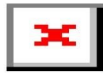
OTHER BUSINESS

- REDACTED
Not Relevant

Meeting concluded at 11.34 hours.

NEXT MEETING: 1100 5th April 2020

Approved By A/C Brett Curran



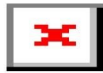
COVID-19 Minutes

ACTIONS from Previous Meeting

Number	Task/Issue/Decision	Action Officer	Due Date	Status
--------	---------------------	----------------	----------	--------

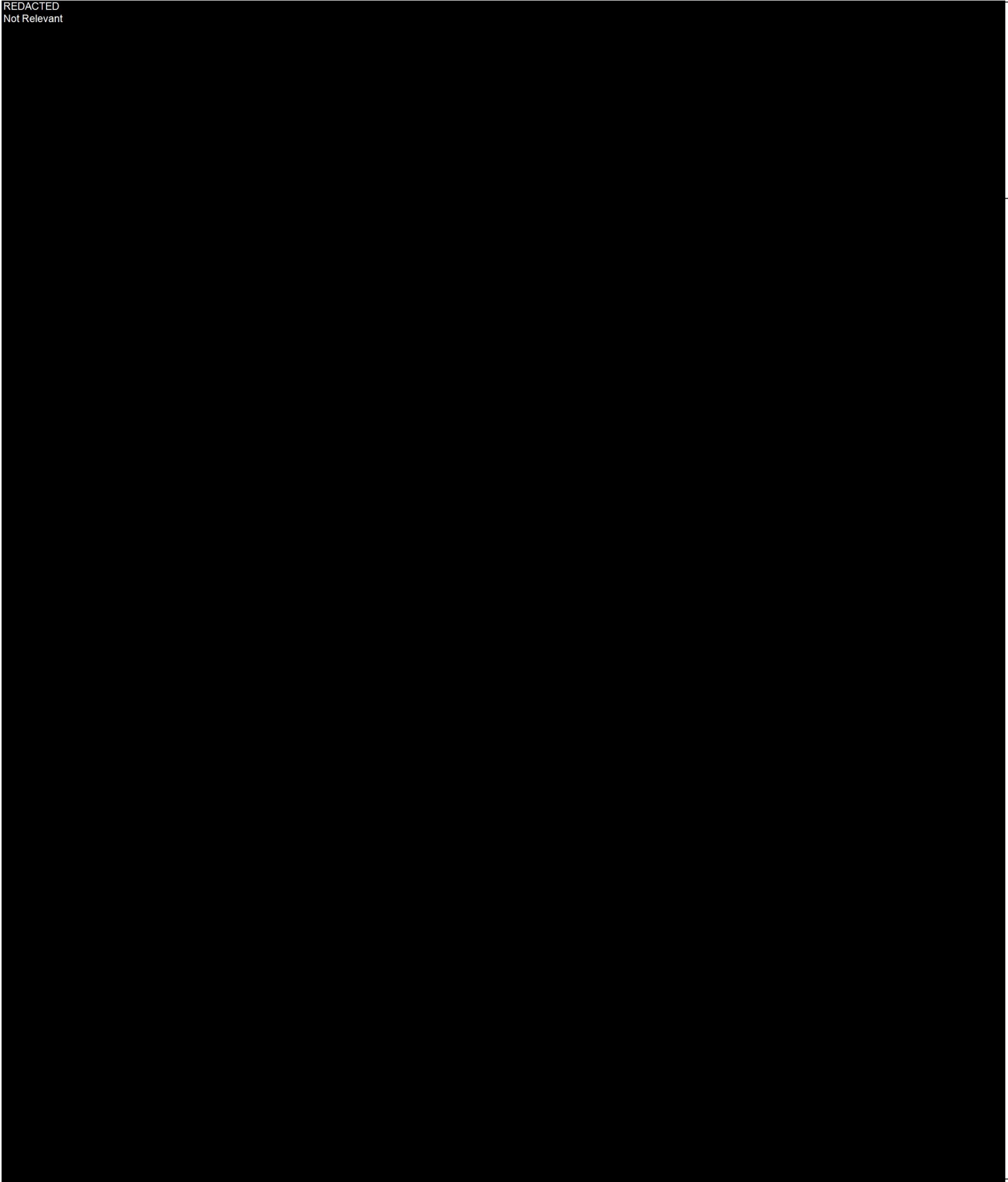
REDACTED Not Relevant				
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{ DATE \@ "d-MMM-yy" }



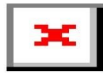
COVID-19 Minutes

REDACTED
Not Relevant



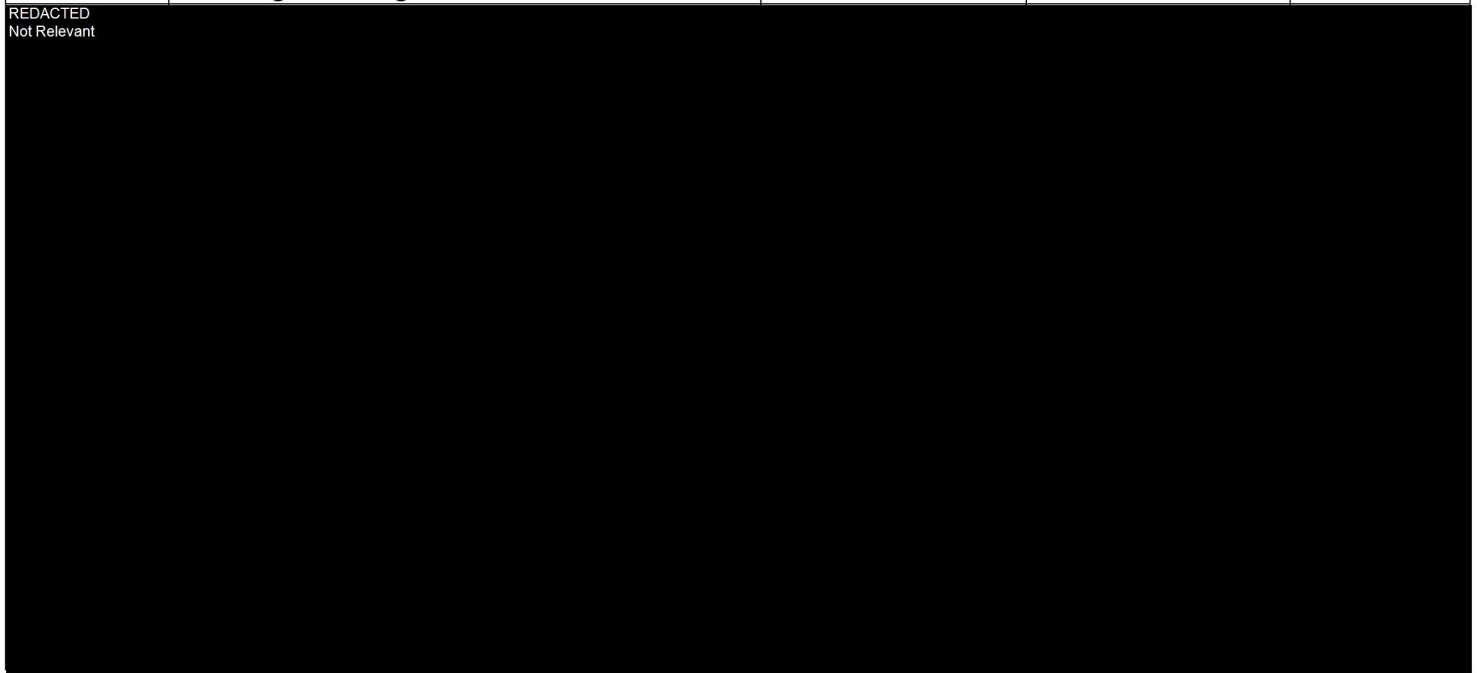
Action item # 60 (IMT #19) 46911	IMT #19 – Liaise with DHHS to ensure that people staying in hotels for compulsory quarantine are being treated satisfactorily.	SPLO		
---	--	------	--	--

{ DATE \@ "d-MMM-yy" }

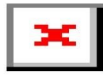


COVID-19 Minutes

	<p>Other info outlining briefings to the passengers, their call options if they become agitated or stressed etc? What is the complaints process? Welfare services are available etc.</p> <p>What negotiation or escalation processes exist?</p> <p>IMT#20 - Liaison has occurred with DDHS to understand what you they have in place at each of the three hotels i.e. DHHS staff, AO's, Nurses and Security and what hours they are present etc. (Announced this morning 2/4 they are moving to a fourth hotel).</p> <p>IMT#21 - Meeting with DHHS, DJPR and Op Soteria managers this morning with a draft for feedback circulated this afternoon 3/4.</p> <p>Two pieces of work – welfare support and police response – escalation plan around negotiation and police attendance. Hoping to resolve this afternoon.</p> <p>IMT#22- We have looked at the process DJPR and DHHS have in place and believe those in isolation are being accommodated well given their resource limitations.</p> <p>They received a detailed information pack on arrival and this graphic outlines support mechanisms. Responded to DC PATTON this morning. Awaiting feedback.</p>			<p>ONGOING</p>
--	---	--	--	-----------------------

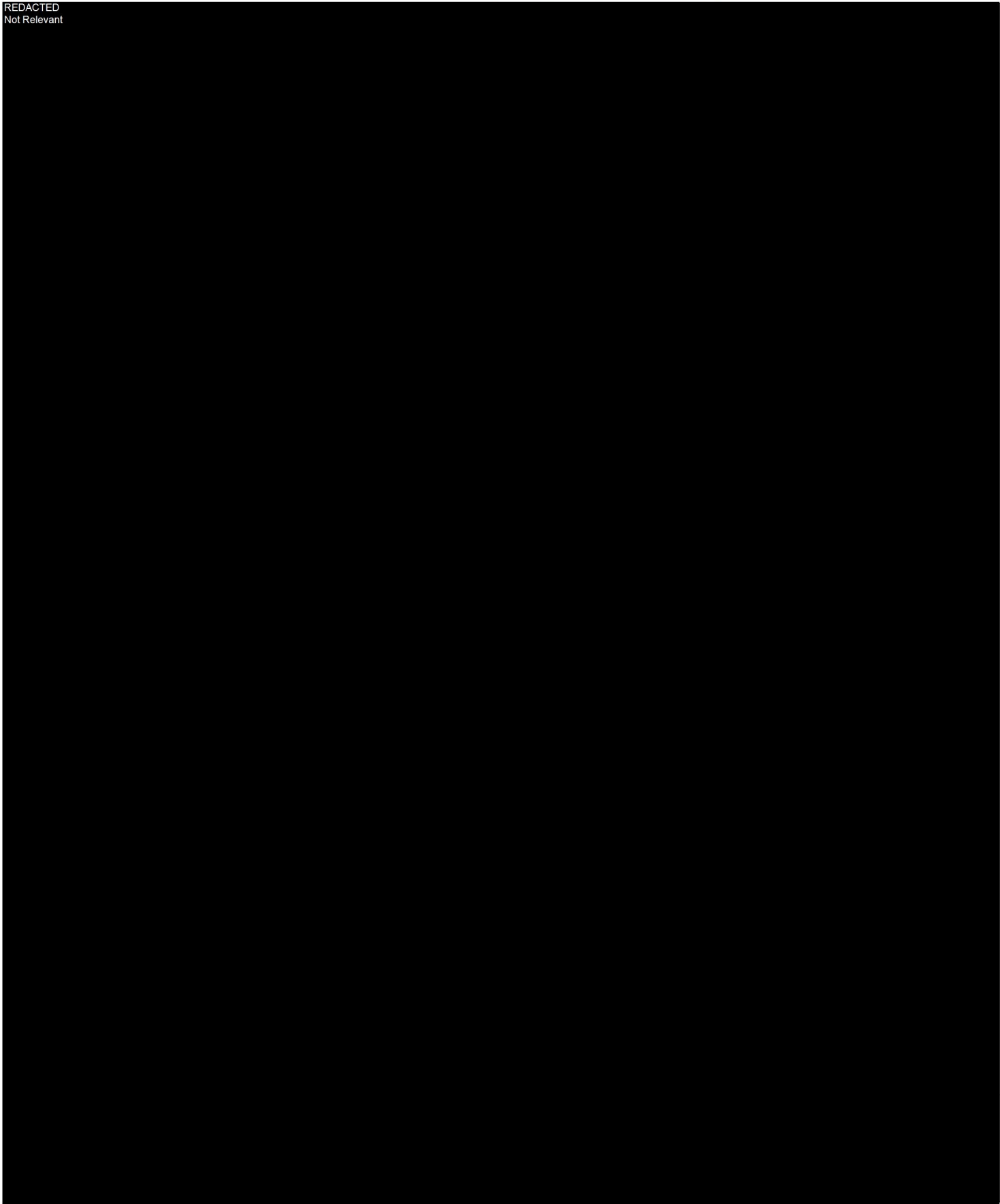


REDACTED
Not Relevant



COVID-19 Minutes

REDACTED
Not Relevant



From: REDACTED
Personal information @police.vic.gov.au>
To: REDACTED
Personal information
Sent: 9/05/2020 9:36:03 AM
Subject: RE: risk approach to mandatory quarantine hotels

OFFICIAL: Sensitive



REDACTED
Personal information Inspector
Licensing & Public Safety
NWM – Specialist Operations

REDACTED
Personal information
Level 2, Tower 1, VPC 637 Flinders St Docklands

OFFICIAL: Sensitive

From: REDACTED
Personal information @police.vic.gov.au>
Sent: Saturday, 9 May 2020 9:35 AM
To: REDACTED
Personal information @police.vic.gov.au>
Subject: Re: risk approach to mandatory quarantine hotels

You've changed!!!

Regards

REDACTED

NWM Regional Emergency Management Inspector

From: REDACTED
Personal information @police.vic.gov.au>
Sent: Saturday, May 9, 2020 9:18:26 AM
To: Merrin Bamert (DHHS) <REDACTED
Personal information>; REDACTED
Personal information
<REDACTED
@police.vic.gov.au>
Cc: REDACTED
@police.vic.gov.au>; REDACTED
Personal inform DHHS) REDACTED
Personal information >;
REDACTED
Personal information @police.vic.gov.au>; Melody Bush (DHHS)
<REDACTED
>; Michael Mefflin (DHHS) <REDACTED
Not Relevant >; Sandy Austin
(DHHS) <REDACTED
Not Relevant >; REDACTED
Personal information @police.vic.gov.au>; REDACTED
Personal in
REDACTED
@police.vic.gov.au>
Subject: RE: risk approach to mandatory quarantine hotels

OFFICIAL: Sensitive

Thanks for feedback Merrin,

I agree with you regarding the benefits and opportunities to having the Bi weekly meetings.

Thanks REDACTED for further clarification.

Apologies Merrin for not getting back to you sooner however I took a few days off and forced myself to stay away from emails knowing I have a great team in support.

Regards

REDACTED

REDACTED
Personal information Inspector
Licensing & Public Safety
NWM – Specialist Operations

REDACTED
Level 2, Tower 1, VPC 637 Flinders St Docklands

OFFICIAL: Sensitive

From: Merrin Bamert (DHHS) <[REDACTED Not Relevant]>
Sent: Thursday, 7 May 2020 4:12 PM
To: [REDACTED Personal information] <[REDACTED]>
Cc: [REDACTED Personal information] <[REDACTED]>; [REDACTED Personal information] <[REDACTED]>; [REDACTED Personal information] <[REDACTED]>; [REDACTED Personal information] <[REDACTED]>; [REDACTED Personal information] <[REDACTED]>; Melody Bush (DHHS) <[REDACTED Not Relevant]>; Michael Mefflin (DHHS) <[REDACTED]>; Sandy Austin (DHHS) <[REDACTED Not Relevant]>; [REDACTED Personal information] <[REDACTED]>; [REDACTED Personal information] <[REDACTED]>; [REDACTED Personal information] <[REDACTED]>

Subject: RE: risk approach to mandatory quarantine hotels

Great thanks [REDACTED Personal] for clarifying

That's really helpful and gives comfort to an appropriate risk threshold for action as required

Kind regards

Merrin

Merrin Bamert

Deputy Commander, Operation Soteria, Covid - 19
 Director, Emergency Management, Population Health and Health Protection
 South Division
 Department of Health and Human Services
 Level 5 / 165-169 Thomas Street, Dandenong, 3175

[REDACTED Personal information]
 e. [REDACTED]

From: [REDACTED Personal information] <[REDACTED]>
Sent: Thursday, 7 May 2020 1:57 PM
To: Merrin Bamert (DHHS) <[REDACTED Personal information]>
Cc: [REDACTED Personal information] <[REDACTED]>; [REDACTED Personal information] <[REDACTED]>; [REDACTED Personal information] <[REDACTED]>; [REDACTED Personal information] <[REDACTED]>; [REDACTED Personal information] <[REDACTED]>; [REDACTED Personal information] <[REDACTED]>; Melody Bush (DHHS) <[REDACTED]>; Michael Mefflin (DHHS) <[REDACTED]>; Sandy Austin (DHHS) <[REDACTED]>; [REDACTED Personal information] <[REDACTED]>; [REDACTED Personal information] <[REDACTED]>

Subject: RE: risk approach to mandatory quarantine hotels

OFFICIAL: Sensitive

Hi Merrin,

If I can expand on your points;

- Vic Pol do not undertake any criminal history/warning checks in the first instance, these are provided by the AFP and distributed to us for information. Where we identify a potential risk or there are enforcement options available we will make contact with the relevant internal Vic Pol office for actioning/information. If this risk extends to hotel staff/DHHS employees, contact will be made with the rostered Commander via the EOC abiding by privacy requirements with a view to mitigate risks through immediate action or close monitoring.
- Instances that trigger an immediate Police response arising from any criminality/family violence via triple zero will be dealt with by local units with oversight by a dedicated Police Forward Commander (White260), tasked to monitor and respond to incidents at quarantine sites. NWM Specialist Operations (our office) will have oversight and can provide support to local units when considering an immediate response based on our legislated powers when coupled with persons under a mandatory quarantine order.
- Any other issues/concerns which do not meet the needs of a triple zero response should be escalated

internally to the DHHS Commander to be raised and collaboratively reviewed at our bi weekly meetings

Regards,

REDACTED
Personal information Senior Sergeant
NWM – Specialist Operations | Op SOTERIA
REDACTED
Personal information
Level 2, Tower 1, VPC 637 Flinders St Docklands

OFFICIAL: Sensitive

From: Merrin Bamert (DHHS) <REDACTED
Personal information >
Sent: Wednesday, 6 May 2020 12:04 PM
To: REDACTED
Personal information <@police.vic.gov.au>; REDACTED
Personal information <@police.vic.gov.au>;
REDACTED
Personal information <@police.vic.gov.au>; REDACTED
Personal information <@police.vic.gov.au>;
REDACTED
Personal information <@police.vic.gov.au>
Cc: REDACTED
Personal information (DHHS) <REDACTED
Personal information >; Melody Bush (DHHS) <REDACTED
Personal information >;
Michael Mefflin (DHHS) <REDACTED
Personal information >; DHHSOpSoteriaEOC
<REDACTED
Personal information >; Sandy Austin (DHHS) <REDACTED
Personal information >
Subject: risk approach to mandatory quarantine hotels

Hi all

Just wanted to say how grateful we are for the 30 min catch ups bi-weekly with our two units, I think this is a really helpful risk minimisation approach and allows us to build strong relationships and establish sound policies and procedures that support a safer operation for staff and our returning travellers.

On that note.

We are really comfortable with two different approaches taken for assessing individual guest risk at each of our sites and just two confirm as per below the agreed processes.

- VicPol as a matter of course run all the incoming flight manifests through your LEAP data base and then using your normal intel processes will ensure there are no high risk returning travellers. Through this process if it is deemed that a returning traveller is high risk for themselves/staff or other guests a conversation will occur as a matter of urgency with the Rostered Commander/Deputy Commander of operation Soteria. The conversation will abide by privacy requirements for the returning traveller however a plan of action will be developed to ensure safety and escalation process should an issue arise or if required the immediate request for change of location for detention is an extreme case.
- For guests under mandatory quarantine who display a range of behaviours of concerns where police are required to attend/support such as aggressive behaviour, family violence or drug and alcohol. These cases will be escalated to your team for case management and individual plans as required. Each case will be reviewed at our bi-weekly meeting.

Can you let me know if you are comfortable with how I have described this approach.

Kind regards

Merrin

Merrin Bamert

Deputy Commander, Operation Soteria, Covid - 19
Director, Emergency Management, Population Health and Health Protection
South Division
Department of Health and Human Services
Level 5 / 165-169 Thomas Street, Dandenong, 3175

p. REDACTED
Personal information
e. REDACTED
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Personal information

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Operation Soteria
Op.Soteria-Minutes-2020-04-14-1330hrs



EM-COP Library Filename – FILENAME * MERGEFORMAT

Operation Soteria			
Meeting Details			
Meeting Date	14 April 2020	Start	1330hrs
Teleconference	9037 8885	End	1409hrs
Location	State Control Centre, Bogong Room		
Minutes	SRC Executive Support		
Members	Name	Members	Name
Deputy State Controller – Op Soteria (Chair)	Chris Eagle (CE)	DOT	
EMC	Andrew Crisp (EMC)	VicPol	REDACTED Personal information
State Controller Health	Andrea Spiteri (AS)	DPC	REDACTED Personal information (AP)
DHHS	Braedan Hogan (BH) Pam Williams (PW) Angie Bone (AB)	SCC Comms	REDACTED (DM) & a DPC Rep
DHHS (Airport)	REDACTED Personal information (RB)	AFP	REDACTED Personal information (JC)
DJPR	Rachaele May (RM)	Assurance and Learning	REDACTED Personal information (LD)



Actions from Previous Meetings				
No	Meeting Date	Action	Assigned to	Due Date
1.2	3/4/2020	<p>DPC/EMC to follow-up the quarantine expectations in other jurisdiction once passengers have completed their quarantine in Victoria.</p> <p><i>9/4/2020 – EMC mentioned at SCT that he was expecting a spreadsheet to be shared later today that that provided the jurisdictional quarantine requirements. – IN PROGRESS</i></p> <p><i>10/4/2020 – (AP) will follow up and confirm ASAP.</i></p> <p><i>11/4/2020 – (AP) Have been unable to confirm at this stage.</i></p> <p>14/4 – CE still being worked on.</p>	DPC - AP	In PROGRESS Part 2



Item	Subject
1.	<p data-bbox="284 461 564 490">Situational Awareness</p> <p data-bbox="284 506 683 535">Deputy State Controller - Health</p> <ul data-bbox="331 555 1390 1160" style="list-style-type: none"> • The EMC, BH, AP and I dialled into a National teleconference (NCM) this morning around current plans and where things are up to, all states having similar problems with capacity and resources. There was a commitment from all to have a joined up approach and share information, there will be weekly meetings. • Repatriation flights was the main item, across Australia there has been 19 flights so far with 2,600 people coming in. They advised there are 1 million Australian residents overseas and estimate about 10,000 people have indicated they are wanting to come home in the few weeks. • Committee is looking to stagger and staging the flights so that the National capacity can cope with the numbers. • In regards to locations with large numbers to return like Delhi, they will look to fly people home in state bunches where possible. The aim is to where possible have people do their quarantine at their home port • 2 weeks ago there was 6,500 people trying to get home. Now only 3 cruise ships left with 159 people trying to return. None of the 3 cruise ships have COVID cases on them. One of the cruise ships has 24 passengers returning to Melbourne tomorrow. • AP – Home Affairs made some recommendations, there is a coordination task to be completed by the end of the week, one item is where we are unable to bunch people to go directly to their state that there be an airside option to transfer them to their state to serve the quarantine period.

2. **Operations**

Key issues, pressure points, dependencies and information sharing

DHHS

- BH – People who receive our daily state situation reporting will have seen a section on Intel containing data on the current operation. We are working on tightening up the data reported.
- Work conducted over the weekend and we are still reinforcing around food safety. Daily briefings with Team Leaders at hotels about what the process looks like.
- Working on our ongoing supports in Mental Health at Hotels for passengers and how we screen them.
- Establishing an Operations Centre at the Fitzroy office, standing up an IMT which will report into Dep Controller Health.
- PW – The exit process on the weekend had some things not go smoothly, early unexpected exits effected the flow. Police did a great job with cordoning onlookers away and media at a suitable distance. First day we had 462 out, 2nd day we had approx. 330 out. Smaller groups the last couple of days. We have a chance to re-group and reframe our processes.
- PW sharpening up our medical and mental health work.
- PW – Looking at broader accommodation support, for people in the community. Cabinet Submission being developed.
- AB – A key issue is AO's very stretched as the number of sites increase, looking to get systems into support existing AO's and on board new AO's from other government departments.
- AB – 3 cases of anaphylaxis, detainees taken to hospital for treatment. New processes worked on with food safety team now in place.
- BH – Thanks to all the great work on food safety last week, working with team leaders
- RB – Everything going ok, planning on next repat flights.

DJPR

- Thanks to DHHS on food safety policy allowing people to use Uber eats, with the process being co-designed.
- Cleaning commenced today at two of the hotels and will continue tomorrow, they should be back online Thursday.
- There are big intakes on Friday and Sunday, approximately 700 each day.
- Doing further planning on receiving large numbers. Sunday has 2 large flights arriving an hour apart.
- Will put forward for consideration bringing on an additional 2 hotels towards the end of the week.
- Have had complaints from one of the hotels with food quality and quantity issues, we are looking into the hotel.
- Sent out 1st of daily report, happy for feedback and can circulate to the group
- Looking at the data for people who are still here in Victoria unable to onward travel. Some are in vulnerable position and can't afford to travel.
- CE – Will send data daily with minutes.

DOT

-

VicPol

- TT - Mick Grainger has reached out to DHHS for a meeting around expectations for support if needed for security at Hotels.
- TT - Have had some advice for people being allowed out for a walk, perhaps for mental health. Would like advice on what arrangements look like for each hotel.
- ~~BH – Physical exercise policy is enacted across the hotels, managed by the AO's and they work with security to ensure they are supervised with distancing and appropriate PPE. Can send through to VicPol how it is being operationalised.~~
- TT - Would be happy to get visibility of what arrangements are at each location.
- BH – We are following up and will link you in.
- EMC – Ensure Dep State Controller is invited for meetings outside of these

Operation Soteria

Op Soteria-Minutes-2020-04-14-1330hrs



3.	<p>Planning</p> <p><i>Forward look at following day/s</i></p> <ul style="list-style-type: none"> • CE - We need to identify what is our total capacity, with hotels. Ins and outs etc. to take back to the National committee. • Due to domestic flight network being nearly non-existent, we need to look at forward planning and engage with airlines in advance. • BH – A limiting factor is resources as well, AO's are an issue. Not just beds, we need to work out what DHHS capacity is with AO's. (Food safety, security and compliance etc.) • CE – As a group we need to identify what our maximum capacity. • AP – A couple of smaller jurisdictions to raised their hospital systems max out at a particular point. • RM – we are starting to look at it with our planners, we may need to consider other regional locations/outer metro. Lots of rooms, but not all are suitable for people to stay in 14 day detention. • RM - Would be keen to partake in a broader long term planning strategy discussion on accommodation. • BH – Let's have a conversation today to see who we can bring into the discussion. • CE – We need to have this information by Thursday to feedback to NCM, we need to get it about 80-90% right at least.
4.	<p>Health and Wellbeing (staff and travellers)</p> <ul style="list-style-type: none"> •
5.	<p>Communication</p> <ul style="list-style-type: none"> • BH – Our comms team are working with DJPR comms, and will work the Comms person in the Operations centre. Two newsletter have gone out approved by DPC which in psychosocial messaging and other useful information. • Reviewing all the comms to ensure they are fit for purpose and bring them under one plan
6.	<p>Other Business</p> <ul style="list-style-type: none"> • We are up to day 18, REDACTED Personal Information started to engage with Assurance and Learning to start a mid-review. Look to get something out tomorrow around surveying for continuous improvement.
7.	<p>Next Scheduled Meeting – 1330hrs, 15 April 2020</p>

Actions

No	Action	Assigned to	Due Date
1.			

From: [REDACTED Personal information]@police.vic.gov.au
To: [REDACTED]
Sent: 6/05/2020 10:06:01 AM
Subject: FW: State - COVID-19 Hotel Evacuation Plans - request

OFFICIAL: Sensitive

[REDACTED Personal information] just FYI

In collaboration with SESC, we are seeking all evacuation plans and placing a Covid-19 overlay (social distancing capability) with security of detainees short and long term (relief centre etc). I'll keep you updated accordingly.

[REDACTED] Inspector
 Licensing & Public Safety
 NWM – Specialist Operations
 [REDACTED]
 Level 2, Tower 1, VPC 637 Flinders St Docklands

OFFICIAL: Sensitive

From: Merrin Bamert (DHHS) <[REDACTED Personal information]>
Sent: Wednesday, 6 May 2020 9:03 AM
To: [REDACTED Personal information]@police.vic.gov.au
Cc: [REDACTED (DHHS) Personal information] >; Melody Bush (DHHS) <[REDACTED]>; [REDACTED Personal information]@police.vic.gov.au>; [REDACTED Personal information]@police.vic.gov.au>; Michael Mefflin (DHHS) <[REDACTED Personal information]>; DHHSOpSoteriaEOC <[REDACTED Not Relevant]>; [REDACTED Personal information] (DHHS) <[REDACTED Personal information]>; Pam Williams (DHHS) <[REDACTED Not Relevant]>; 'DJPR COVID Accom-Lead (DJPR)' <[REDACTED]>
Subject: RE: State - COVID-19 Hotel Evacuation Plans - request

Hi [REDACTED]

Fantastic thanks, that was a good discussion yesterday

Tim and I will task one of our team to work with DJPR today on what plans they do have or through their contract leads to request there plan.

I think we do need to prioritise an evacuation plan for rydges given our covid positive hotel and work with MFB and Council to ensure we are clear on the plan

Kind regards

Merrin

Merrin Bamert

Deputy Commander, Operation Soteria, Covid - 19
 Director, Emergency Management, Population Health and Health Protection
 South Division
 Department of Health and Human Services
 Level 5 / 165-169 Thomas Street, Dandenong, 3175

p. REDACTED
Personal information

e. REDACTED
Not Relevant

From: REDACTED <REDACTED@police.vic.gov.au>
Sent: Wednesday, 6 May 2020 8:17 AM
To: Merrin Bamert (DHHS) <REDACTED@police.vic.gov.au>
Cc: REDACTED (DHHS) <REDACTED@police.vic.gov.au>; Melody Bush (DHHS) <REDACTED@police.vic.gov.au>;
 REDACTED <REDACTED@police.vic.gov.au>; REDACTED <REDACTED@police.vic.gov.au>;
 REDACTED <REDACTED@police.vic.gov.au>

Subject: State - COVID-19 Hotel Evacuation Plans - request
Importance: High

OFFICIAL: Sensitive

Good morning Merrin,

As discussed yesterday afternoon could I please request a copy of all quarantined Hotels evacuation plans – are you happy to progress via EOC to DJPR?? Once received we will prioritise a review of each starting with Rydges on Swanston.

We will look at the Hotels current evacuation process for full or partial evacuation (ones we have look sound). The piece of work we need to shore up will be where detainees will initially be evacuated to short term (at site) and if long term evacuation required where will they go and how? DJPR and DNATA may already have overlaid their plans/response if this was to occur – need to confirm this and that staff employed by DJPR can perform the roles required as outlined in each plan.

I have consulted our State Police Operations Centre and the plans we have on file are attached 6 of 16 only:

1. Crown (Towers, Promenade and Metropol)
2. Pan Pacific
3. Mercure (Melbourne)
4. Crowne Plaza

Any issues please advise – think central approach via EOC is the best way to go to obtain relevant plans.

Happy to discuss.

Cheers

REDACTED
Personal information
Acting Inspector 27090

**Regional Emergency Management Inspector
 North West Metro**

email: REDACTED <REDACTED@police.vic.gov.au> | **web address:** www.police.vic.gov.au
phone: REDACTED | **address:** | Level 2, Tower 1, 637 Flinders Street, Docklands, Vic 3008

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Hotel Quarantine SitRep x + v

file:///C:/Users/vp27090/AppData/Local/Microsoft/Windows/INetCache/Content.Outlook/ONMX7J9A/Hotel%20Quarantine%20SitRep_2

2 of 7 | 🔍

Current situation

Hotel Operations

The Hotel Operations group are working with DHHS to develop policies in relation to exercise, food delivery and management COVID-19.

A review of hotel contracts will be undertaken at the start of next week. **8,344** international travellers have entered mandatory quarantine and **2 May 2020** (Table 1).

Table 1. Current status of accommodation (as at 5pm 3 May 2020) and completed quarantine (29 March to 11.59pm 2 May 2020)¹.

Hotel	Total rooms currently contracted	Rooms occupied for quarantine (at 5pm 3 May 2020)
Crown Metropol	550	84
Crown Promenade	400	138
Crowne Plaza	400	0
Four Points by Sheraton, Melbourne Docklands	250	187
Holiday Inn Flinders Lane	170	140
Holiday Inn Melbourne Airport	135	64
Marriott Melbourne	170	140
Mercure Welcome Melbourne	308	248
Novotel on Collins	380	TBC
Novotel South Wharf	345	0
Pan Pacific Melbourne	370	319
Parkroyal Melbourne Airport	190	137
Rydges on Swanston	96	TBC
Stamford Plaza	227	168
Travelodge Docklands ²	0	0
Travelodge Southbank	260	225
Total	4,251	1,850

¹ Some variance between the figures reported in this table and the State Quarantine due to DJPR being unable to access data in time to prepare this report. DJPR

=====

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VICTORIA POLICE

COVID-19 Incident Activity Log Masterview (View Only) - 2020

V301266 An Observer / Monitor (Default Access)

IAL Incident Activity Detail

Incident Activity Details

Entered By	VP27711 <small>REDACTED Personal information</small> Operations Function 29/03/2020 15:54:38	Last Updated By	VP26768 <small>REDACTED Personal information</small> Operations Function 29/03/2020 16:44:31
Date / Time Occurred	29/03/2020 15:54:00		
Priority	Routine	Subject	Request for VICPOL support at quarantine hotels
Description	Request for DHHS for continued VICPOL presence at quarantine Hotels		

URLs and Attachments

Action Required

Area Allocated To State **Function Allocated To** SPOC - Operations

How Allocated Email

Task Description AO's are currently in attendance at the two hotels (Crowne Promenade and Crowne Metropol) at which people arriving into Victoria are being quarantined.

There is currently a police presence at both hotels however our understanding is that it is not currently planned that this will be a 24/7 presence. Can VICPOL please arrange for a police presence of four members (as recommended by one of the police members currently on site) to be rostered on 24/7 at each hotel.

Regards

REDACTED
Personal information

DHHS EMLO

Update Task Descr

Task Status Complete

Task Action Log Request forwarded to Inspector REDACTED Personal information Operation "SOTERIA" for attention. Information via Operation SOTERIA (Insp REDACTED Personal informa N/S roving police patrols around nominated Hotels with COVID isolation guests. Tier 1 security from hotels (extras employed from Wilson Security) to maintain security of venues 24/7. Policing capacity is to bump in passengers into hotels.

DHHS updated and informed of operational procedures (REDACTED Personal information DHHS EMLO)

Update Actions

History

```
[{"date":"29/03/2020 16:44:31","user":"VP26768","position":"Operations Function","field":"Task Action Log","oldvalue":"Request forwarded to Inspector REDACTED Personal information Operation \"SOTERIA\" for attention.","newvalue":"Request forwarded to Inspector REDACTED Personal information Operation \"SOTERIA\" for attention.\nInformation via Operation SOTERIA (Insp REDACTED Personal informa: N/S roving police patrols around nominated Hotels with COVID isolation guests. Tier 1 security from hotels (extras employed from Wilson Security ) to maintain security of venues 24/7. Policing capacity is to bump in passengers into hotels. \nDHHS updated and informed of operational procedures ( REDACTED Personal information DHHS EMLO) \n"},"date":"29/03/2020 16:01:28","user":"VP27711","position":"Operations Function","field":"Task Action Log","oldvalue":"","newvalue":"Request forwarded to Inspector REDACTED Personal information Operation \"SOTERIA\" for attention."},"date":"29/03/2020 16:01:28","user":"VP27711","position":"Operations Function","field":"Task Status","oldvalue":"Sent","newvalue":"In Progress"}]
```

REDACTED
Not Relevant

REDACTED
Not Relevant

Aug 9/4
 UPL-UPFH
 - phone conversation with [REDACTED] (Manager ERK, DHMS) referred to me by Casey F. Ensigning how PSDs could be used to assist DHMS AOs for enforcement of isolation new arrivals. Advised VicBot Protocols if there is to be a request from DHMS that there would need to be reported by DHMS through SCC to VicBot SPC. Formal request would be required and this would then be issued as part of SPC

REDACT
Personal

REDACT
Personal

REDACTED
Not Relevant



VICTORIA POLICE

COVID-19 Incident Activity Log Masterview (View Only) - 2020

V301266 An Observer / Monitor (Default Access)

IAL Incident Activity Detail

Incident Activity Details

Entered By	VP29909 [REDACTED] Planning Function 14/04/2020 14:13:00	Last Updated By	VP24659 [REDACTED] Planning Function 15/04/2020 12:45:56
Date / Time Occurred	15/04/2020 10:00:00		
Priority	Routine	Subject	NWMR Pacer Units to monitor those in compulsory isolation
Description	Request received from SPOC for advice for the potential for NWM Pacer units to pro actively monitor those who are in compulsory isolation in relation to Op Soteria. Approach has been made by DHHS to explore this potential and do we have the resources to enact this request. State PEEC log task 50638 refers.		

URLs and Attachments

Action Required

Area Allocated To	North West Metro Region	Function Allocated To	RPOC - Operations
How Allocated	Email		
Task Description	<p>Request received from SPOC for advice for the potential for NWM Pacer units to pro actively monitor those who are in compulsory isolation in relation to Op Soteria. Approach has been made by DHHS to explore this potential and do we have the resources to enact this request. State PEEC log task 50638 refers.</p> <p>Response from NWM provided as below. The issue has been raised with the NWM Leadership and this would be the response.</p> <p>PACER shifts are currently operating within NWM Region. These shifts are crucial for divisional responses and attendances at events requiring this expertise. There are concerns regarding the safety of members undertaking transport tasks of 351 patients and the members subsequently having to spend time in the emergency department of hospitals whilst assessments were undertaken – increase exposure to possible COVID 19 patients etc. If DHHS are unable to provide resources for the PACER units to deal with BAU 351 matters across the state, how can Victoria Police provide resources to deal with the proactive monitoring of those currently in quarantine? NWM Region do not have resources to enact the DHHS request.</p> <p>REDACTED Superintendent Specialist Operations North West Metro Region Victoria Police</p>		
			Update Task Descr
Task Status	Complete		
Task Action Log	<p>NWM RPOC to discuss PACER staffing at 15/4 IMT. Response per below> The issue has been raised with the NWM Leadership and this would be the response.</p> <p>PACER shifts are currently operating within NWM Region. These shifts are crucial for divisional responses and attendances at events requiring this expertise. There are concerns regarding the safety of members undertaking transport tasks of 351 patients and the members subsequently having to spend time in the emergency department of hospitals whilst assessments were undertaken – increase exposure to possible COVID 19 patients etc. If DHHS are unable to provide resources for the PACER units to deal with BAU 351 matters across the state, how can Victoria Police provide resources to deal with the proactive monitoring of those currently in quarantine? NWM Region do not have resources to enact the DHHS request.</p> <p>REDACTED Personal information Superintendent Specialist Operations North West Metro Region Victoria Police</p>		
			Update Actions

[{"date":"15/04/2020 12:45:56","user":"VP24659","position":"Planning Function","field":"Task Action Log","oldvalue":"NWM RPOC to discuss PACER staffing at 15/4 IMT","newvalue":"NWM RPOC to discuss PACER staffing at 15/4 IMT.\nResponse per below>\n\nThe issue has been raised with the NWM Leadership and this would be the response.\n\nPACER shifts are currently operating within NWM Region. These shifts are crucial for divisional responses and attendances at events requiring this expertise. There are concerns regarding the safety of members undertaking transport tasks of 351 patients and the members subsequently having to spend time in the emergency department of hospitals whilst assessments were undertaken – increase exposure to possible COVID 19 patients etc. If DHHS are unable to provide resources for the PACER units to deal with BAU 351 matters across the state, how can Victoria Police provide resources to deal with the proactive monitoring of those currently in quarantine? NWM Region do not have resources to enact the DHHS request.\n\nREDACTED Personal Information Superintendent \nSpecialist Operations\nNorth West Metro Region | Victoria Police\n"}, {"date":"15/04/2020 12:45:56","user":"VP24659","position":"Planning Function","field":"Task Status","oldvalue":"In Progress","newvalue":"Complete"}, {"date":"15/04/2020 12:44:47","user":"VP24659","position":"Planning Function","field":"Task Description","oldvalue":"Request received from SPOC for advice for the potential for NWM Pacer units to pro actively monitor those who are in compulsory isolation in relation to Op Soteria. Approach has been made by DHHS to explore this potential and do we have the resources to enact this request. State PEEC log task 50638 refers. ","newvalue":"Request received from SPOC for advice for the potential for NWM Pacer units to pro actively monitor those who are in compulsory isolation in relation to Op Soteria. Approach has been made by DHHS to explore this potential and do we have the resources to enact this request. State PEEC log task 50638 refers. \n\nResponse from NWM provided as below.\n\nThe issue has been raised with the NWM Leadership and this would be the response.\n\nPACER shifts are currently operating within NWM Region. These shifts are crucial for divisional responses and attendances at events requiring this expertise. There are concerns regarding the safety of members undertaking transport tasks of 351 patients and the members subsequently having to spend time in the emergency department of hospitals whilst assessments were undertaken – increase exposure to possible COVID 19 patients etc. If DHHS are unable to provide resources for the PACER units to deal with BAU 351 matters across the state, how can Victoria Police provide resources to deal with the proactive monitoring of those currently in quarantine? NWM Region do not have resources to enact the DHHS request.\n\nREDACTED Personal Information Superintendent \nSpecialist Operations\nNorth West Metro Region | Victoria Police\n"}, {"date":"14/04/2020 18:55:04","user":"VP26678","position":"An Observer / Monitor (Default Access)","field":"Task Action Log","oldvalue":"(blank)","newvalue":"NWM RPOC to discuss PACER staffing at 15/4 IMT"}, {"date":"14/04/2020 18:55:04","user":"VP26678","position":"An Observer / Monitor (Default Access)","field":"Task Status","oldvalue":"Sent","newvalue":"In Progress"}, {"date":"14/04/2020 14:16:12","user":"VP29909","position":"Planning Function","field":"Task Description","oldvalue":"(blank)","newvalue":"Request received from SPOC for advice for the potential for NWM Pacer units to pro actively monitor those who are in compulsory isolation in relation to Op Soteria. Approach has been made by DHHS to explore this potential and do we have the resources to enact this request. State PEEC log task 50638 refers. "}]

From: Andrew S Crisp (DJCS) <[REDACTED Personal information]>
Sent: Friday, 17 July 2020 5:04 PM
To: Nugent, Rick <rick.nugent@police.vic.gov.au>
Cc: Patton, Shane <shane.patton@police.vic.gov.au>; SCC-Vic (EMC Executive Officer)
<[REDACTED Personal information]>
Subject: RE: FOR ACTION: EMC: Request for Victoria Police assistance with Operation Soteria

Hi Rick,

I've asked for a breakdown of people in quarantine hotels and hotels for heroes.

I think we still have literally a handful of returned travellers who are in mandatory detention and you're right, the rest are not subject to the same restrictions.

We can discuss further when we meet.

Regards,

Andrew

Andrew Crisp APM
Emergency Management Commissioner

Emergency Management Victoria
Level 23, 121 Exhibition Street, Melbourne 3000

Ph REDACTED | E REDACTED

EA: REDACTED | Ph REDACTED | E REDACTED

www.emv.vic.gov.au



**Working in conjunction with Communities,
Government, Agencies and Business**

**This office is based on the land of the Traditional Owners, the people of the Kulin Nations.
We acknowledge their history, culture and Elders both past and present.**

From: Nugent, Rick <rick.nugent@police.vic.gov.au>
Sent: Friday, 17 July 2020 4:54 PM
To: Andrew S Crisp (DJCS) <REDACTED>
Cc: Shane Patton (VICPOL) <shane.patton@police.vic.gov.au>
Subject: FW: FOR ACTION: EMC: Request for Victoria Police assistance with Operation Soteria

OFFICIAL: Sensitive

Hi Andrew,

Are you able to confirm the people in the hotels are under specific directions from the CHO as per 33 Alfred Street, North Melbourne, which is what I understood it to be from our discussions? The SPOC advise they believe the people in one or both of the hotels may be Covid positive people who are only under the general CHO directions like any other Covid positive person in Victoria. If this is the case our role would only need to be the same as the role we have at the other eight towers, required substantially less resources.

Another matter that has been raised is in relation to the 'Hotels for Heroes' program. Do you know if we have police members staying in either of these hotels, in particular any that are not Covid positive?

Many thanks in advance.

Kind regards

Rick Nugent APM | Deputy Commissioner
Victoria Police | **Regional Operations**

email: rick.nugent@police.vic.gov.au **phone:** REDACTED **mobile:** REDACTED
address: 637 Flinders Street, Docklands, VIC 3007

OFFICIAL: Sensitive

From: Nugent, Rick
Sent: Friday, 17 July 2020 2:37 PM
To: Andrew S Crisp (DJCS) <REDACTED>
Cc: Patton, Shane <shane.patton@police.vic.gov.au>

Subject: RE: FOR ACTION: EMC: Request for Victoria Police assistance with Operation Soteria

OFFICIAL: Sensitive

Hi Andrew,

Many thanks for the phone conference Andrew. Confirming our discussions on the role of Victoria Police in support of health as the lead agency:

- Police only be responsible for the security of two of the hotels (Brady and Grand Chancellor)
- To enforce the directions and detention orders of the Chief Health Officer (CHO)
- Will have a 24/7 presence at the entrance/ exit/ foyer of the hotels
- Will have roving patrols of floors to ensure compliance with CHO directions
- will respond to community safety incidents as required
- Police will accompany nurses/ other agency staff or hotel staff to floors /rooms where there is an identified risk

The following activities are not within the scope of the police role

- Searching of personal items or deliveries unless authorised by law
- Escorting nurses/ other agency staff or hotel staff to floors /rooms at all times

The Police Commander and his team are currently undertaking the planning to operationalise this request, including developing the police model and resource and rostering requirements. They will provide me with an understanding of how soon they can deploy police to the hotels prior to our phone conference at 1700 hours.

Kind regards

Rick Nugent APM I Deputy Commissioner

Victoria Police | **Regional Operations**

email: rick.nugent@police.vic.gov.au **phone:** REDACTED
Personal information **mobile:** REDACTED
Personal information
address: 637 Flinders Street, Docklands, VIC 3007

OFFICIAL: Sensitive

From: Andrew S Crisp (DJCS) REDACTED
Personal information >
Sent: Friday, 17 July 2020 7:07 AM
To: Nugent, Rick <rick.nugent@police.vic.gov.au>
Cc: Patton, Shane <shane.patton@police.vic.gov.au>
Subject: Re: FOR ACTION: EMC: Request for Victoria Police assistance with Operation Soteria

Noted and much appreciated thanks Rick.

Regards,

Andrew

Andrew Crisp
Emergency Management Commissioner

From: Nugent, Rick <rick.nugent@police.vic.gov.au>
Sent: Friday, July 17, 2020 6:59:44 AM
To: Andrew S Crisp (DJCS) REDACTED
Personal information >
Cc: Shane Patton (VICPOL) <shane.patton@police.vic.gov.au>
Subject: RE: FOR ACTION: EMC: Request for Victoria Police assistance with Operation Soteria

OFFICIAL: Sensitive

Hi Andrew,

Thank you for this request. I will speak with CCP Patton and get back to you.

The indicative duties noted will need to be discussed as they would require extensive police resources and some extend beyond a policing role/ powers.

Kind regards

Rick Nugent APM I Deputy Commissioner

Victoria Police **I Regional Operations**

email: rick.nugent@police.vic.gov.au **phone:** REDACTED Personal information **mobile:** REDACTED Personal information
address: 637 Flinders Street, Docklands, VIC 3007

OFFICIAL: Sensitive

From: Andrew S Crisp (DJCS) REDACTED Personal information >
Sent: Thursday, 16 July 2020 8:14 PM
To: Patton, Shane <shane.patton@police.vic.gov.au>; Nugent, Rick <rick.nugent@police.vic.gov.au>
Cc: SCC-Vic (State Controller Health) <REDACTED>; SCC-Vic (EMC Executive Officer) <REDACTED Personal information>; Rowena x Hansen (DHHS) <REDACTED Personal information>
Subject: Fwd: FOR ACTION: EMC: Request for Victoria Police assistance with Operation Soteria

Evening Shane and Rick,

Please find below a request from the Deputy State Controller, Op Soteria to the State Controller, Health requesting on site 24/7 police support for Op Soteria.

While there are further details below regarding indicative duties, I understand that there will be a need for further discussion to work through details of this request.

To progress, as a priority, the deployment of police as part of this new operating model could you please nominate a police contact for both the State and Deputy State Controller to work through the details of this request.

As always, I appreciate the significant contribution that Victoria Police is making to our COVID operations.

Thank you.

Andrew

Andrew Crisp
 Emergency Management Commissioner

From: SCC-Vic (State Controller Health) REDACTED Personal information >
Sent: Thursday, July 16, 2020 6:23 pm
To: Andrew S Crisp (DJCS)
Cc: Rowena x Hansen (DHHS); SCC-Vic (EMC Executive Officer); SCC-Vic (State Controller Health)
Subject: FOR ACTION: EMC: Request for Victoria Police assistance with Operation Soteria

Good evening Andrew,

As briefed, please refer attached below a request from the Deputy State Controller – Operation Soteria, for Victoria Police assistance with two hotels with COVID Confirmed (described as ‘Hot Hotels’) community

members.

I understand from Rowena that Corrections Victoria staff that were initially being considered for this tasking have been prevented from undertaking roles within COVID confirmed hotels.

In your coordination role, can I seek your support in facilitating this request with the Chief Commissioner of Police.

Kind regards

Tim Wiebusch

SCC-Vic (State Controller - Health)

State Control Centre | 8 Nicholson Street East Melbourne Victoria 3002

Ph: REDACTED (1300 EMV SCC) | Fax: REDACTED | DX: 210098

Email: REDACTED | Web: <https://cop.em.vic.gov.au>

From: Rowena Hansen (DHHS) <REDACTED>
Sent: Thursday, 16 July 2020 5:41 PM
To: SCC-Vic (State Controller Health) <REDACTED>
Subject: FW: Request for Victoria Police assistance

Rowena Hansen

Senior Executive Officer

CO-VID Accomodation and Enforcement

Department of Health and Human Services

m: REDACTED

From: Rowena Hansen (DHHS)
Sent: Thursday, 16 July 2020 5:38 PM
To: tim.wiebusch <REDACTED>
Cc: REDACTED (DHHS) <REDACTED>; Ryan Phillips (DJCS) <REDACTED>
Subject: Request for Victoria Police assistance

Hello Tim

As discussed, Victoria Police is being requested to provide an on-site enforcement presence (24/7) at the hot hotels (currently the Brady and Grand Chancellor hotels) and assume responsibility for supervision services at these sites, replacing Alfred Health's contracted security provider. A Victoria Police presence on these sites is appropriate because it will:

1. strengthen Victoria Police's existing enforcement role, providing community confidence that guests are complying with quarantine requirements and ensuring any incidents can be swiftly and safely managed;
2. ensure that no private security guards are used within Victoria's mandatory quarantine accommodation program, thereby helping ensure the health and safety of the Victorian community through maintaining the integrity of the program.

Indicative duties for Victoria Police officers would include providing the following services:

3. enforcement of residents' legal obligations, including the Chief Health Officer's Directions and any Detention Orders that may be in place;
4. ensuring all guests remain in their rooms (unless an authorised officer permits movements or door opening);
5. escorting residents (when required to either airings or movement within the hotel, as directed by an authorised officer);
6. ensuring hotel entrance and exit points are secure;

7. escorting nurses in their performance of their duties to ensure their safety;
8. providing hotel foyer security, including carrying out identification checks for all persons entering, and ensuring that visitors have a valid reason for attending;
9. maintaining a high standard of infection prevention and control, including through the appropriate use of Personal Protective Equipment;
10. searching all parcels and deliveries for residents only;
11. managing daily arrival of guests to the hotel, including through assisting with restricting community footpath traffic outside hotels during guest arrivals; and
12. responding to guest incidents, as determined by authorised officers, and responding to any abscondment or unauthorised guest departures.

At each location, Alfred Health would continue to deploy clinical teams, led by nurses, to provide high quality welfare and health services to guests, including triage and escalation of clinical issues as required. These teams also administer the testing regime. As noted above, Victoria Police support is requested to escort nurses in the performance of their duties to ensure their safety.

DJCS is currently developing a new operating model to enable it to assume the safe and effective delivery of hotel quarantine services. DJCS anticipates being able to discuss any further potential role for Victoria Police in other hotels as part of Operation Soteria shortly.

Regards
Rowena

Rowena Hansen
Senior Executive Officer
CO-VID Accomodation and Enforcement

Department of Health and Human Services

m: [REDACTED] : [REDACTED]

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Feedback for Op SOTERIA Shift

From: REDACTED Personal Information @police.vic.gov.au>
To: REDACTED Personal Information @police.vic.gov.au>, REDACTED Personal Information @police.vic.gov.au>, REDACTED Personal Information @police.vic.gov.au>, REDACTED Personal Information @police.vic.gov.au>
Cc: REDACTED Personal Information @police.vic.gov.au>, REDACTED Personal Information @police.vic.gov.au>, REDACTED Personal Information @police.vic.gov.au>
Date: Fri, 17 Apr 2020 20:32:52 +1000

OFFICIAL: Sensitive

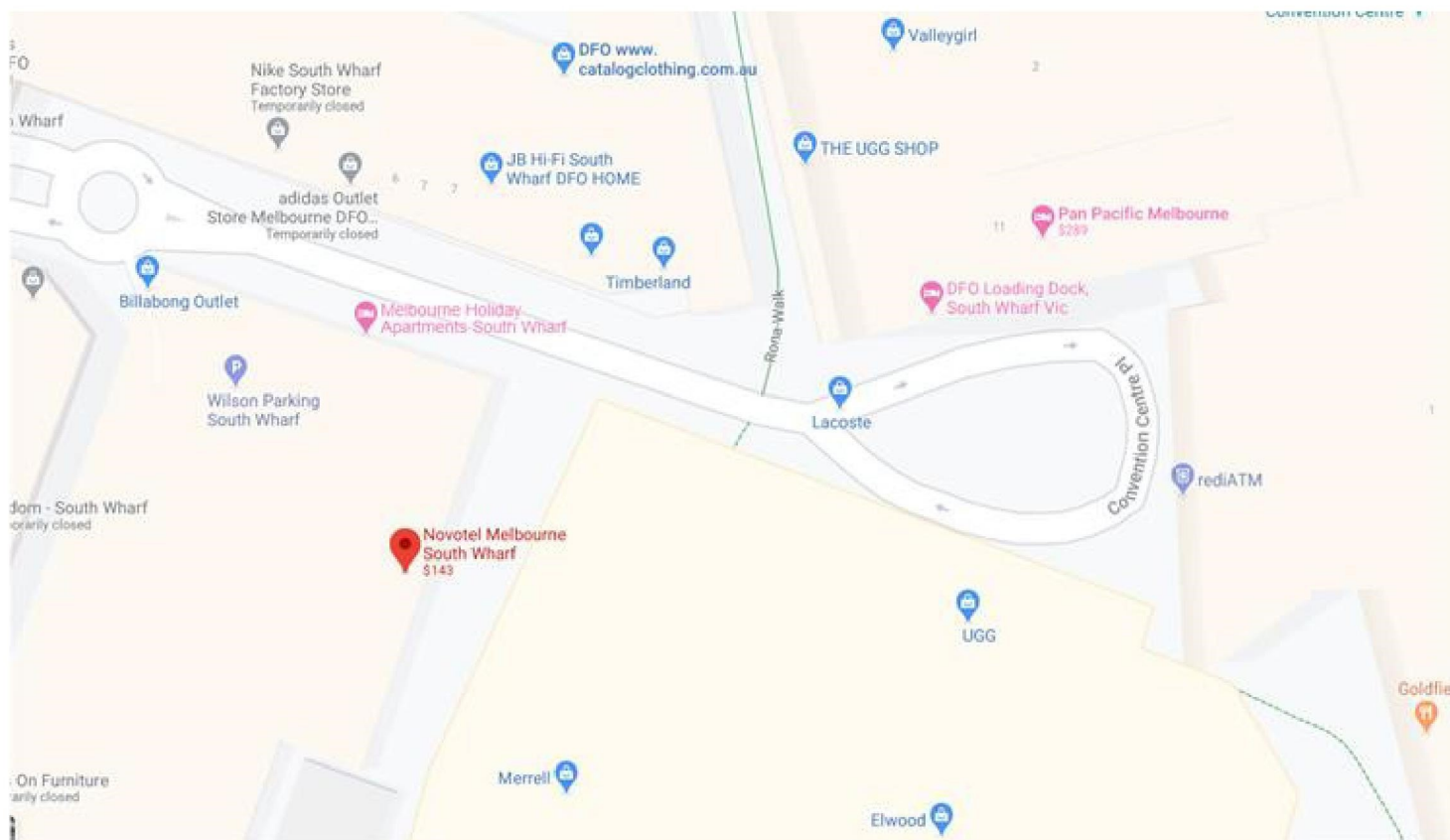
Good Evening REDACTED Personal Information

As discussed earlier, the scene at outside the Pan Pacific and Novatel Hotels in Convention Centre Place on my arrival at approximately 1530 hrs was one full of persons in quarantine exercising freely in the open space. There would have been 20 to 25 persons who are subject to quarantine at the Pan Pacific Hotel roaming the area, some wearing masks, some not. Whilst I did observe some Wilson and hotel security standing outside the hotel entrance, there was nothing stopping those I observed from decamping from the area via any one of the three unimpeded exit points as marked below.

Point 1 is a walkway between Convention Place and Dukes Walk, and is home to numerous businesses and entry points into the DFO

Point 2 is a walkway that passes the Melbourne Convention Centre to Dukes Walk, and leads to a pedestrian footbridge across to Siddeley Street with access to the CBD

Point 3 is a walkway to the DFO car park and access to Montague Street



Information received indicated that the persons in the courtyard were permitted to do so by the DHHS Authorised Officers, rotating at 15 minute intervals. None of the above mentioned locations had any security preventing the exit of the quarantined exercisers. Of equal significance, was the fact that members of the public were walking through the area unimpeded, inadvertently risking exposure from those in quarantine. For the record, I observed two off duty police members known to me walk through the areas. I spoke with one family who were attempting to come out to exercise who informed me that they were due to exit quarantine tomorrow.

We quickly shut off access (in or out) to each of the above points and police members were assigned to same. All persons exercising were directed to return to their rooms, so that no exposure to the persons arriving on the buses from the airport would occur. This was done promptly with the area sealed off within 10 minutes. I liaised with Senior Sergeant [REDACTED Personal Information] (RPOC Operations) who attended the scene. Risks identified moving forward are as follows ;

- * With the arrival of approximately 400 PAX being housed at the Novatel, there is the potential that DHHS AO's may permit them to exercise in the same area. If those in the Pan Pacific Hotel are allowed to continue to do likewise, there is the very high probability of cross contamination between the groups, extending the length of quarantine required for some persons. **Planning and engagement is desperately required between Victoria Police, DHHS and Hotel Management / Private Security to ensure that a co-ordinated schedule is adhered to if daily exercise is to occur.**
- * **The points of access highlighted above should be blocked** in some form. Whilst private or hotel security could be utilised, I doubt that the level of resistance would be used to prevent a quarantined person decamping. There was speculation today that security would not engage such a person wishing to leave for fear of exposure to the virus. The blockage of these points will also prevent the entry by members of the public, exposing them to those in quarantine, or access to the DFO for those in isolation. Restricted access at these locations would result in a single and controllable entry / exit point via the roadway to Lormer Street.

I discussed each of these with S/Sgt [REDACTED Personal Information], who was going to relay the concerns to Supt [REDACTED Personal Information] in the RPOC for progression to the SPOC.

Member Welfare - I also recommend that consideration be given to the provision of a meal pack to members working Op SOTERIA shifts at locations for extended periods of time. Today, members were on scene for approximately 6 hours. I provided a slab of water for their hydration, but members had to be rotated out of the area of operation to source a meal. With a few members not reporting due to UPL, we run the risk of not having sufficient numbers to permit same. A meal pack provided would enable meal at post without having to leave same.

Regards,

[REDACTED]

[REDACTED] - Inspector
 Melbourne West Local Area Commander
 North West Metro Region - Division 1
 address: 313 Snencer Street, Docklands 3008 | DX210547
 phone: [REDACTED Personal Information] | mobile: [REDACTED Personal Information]
 e-mail: [REDACTED Personal Information] @police.vic.gov.au

ZEROHARM

OFFICIAL: Sensitive

From: REDACTED
Personal information
To: [REDACTED]
Sent: 18/04/2020 4:58:16 PM
Subject: Re: Feedback for Op SOTERIA Shift [SEC=UNCLASSIFIED]

Hi [REDACTED] I'm not sure which agency spoke before me about the delays at novatel. Haven't got the minutes yet. It was certainly acknowledged though that there were increased numbers of families and people with disability needs.

From: REDACTED
Personal information @police.vic.gov.au>
Sent: Saturday, April 18, 2020 3:49 pm
To: REDACTED
Personal information
Subject: RE: Feedback for Op SOTERIA Shift [SEC=UNCLASSIFIED]

UNCLASSIFIED

Was it sky bus? I spoke to the coordinator [REDACTED] this afternoon who was quite critical of the check in process as well.

UNCLASSIFIED

Classified by /O=VICPOLICE/OU=EXTERNAL (FYDIBOHF25SPDLT)/CN=RECIPIENTS/CN=939799187D5A4D6D8D4731BF8C9E0E3B on 18/04/2020 1:48:36 PM

From: REDACTED
Personal information @police.vic.gov.au>
Sent: Saturday, 18 April 2020 1:50 PM
To: REDACTED
Personal information @police.vic.gov.au>; REDACTED
Personal information @police.vic.gov.au>
Cc: REDACTED
Personal information @police.vic.gov.au>
Subject: RE: Feedback for Op SOTERIA Shift [SEC=UNCLASSIFIED]

UNCLASSIFIED

Dial-in still going but have got the issues listed as an Action Item. Someone had already raised the Novatel delays as well.

UNCLASSIFIED

Classified by /O=VICPOLICE/OU=EXTERNAL (FYDIBOHF25SPDLT)/CN=RECIPIENTS/CN=939799187D5A4D6D8D4731BF8C9E0E3B

From: REDACTED
Personal information @police.vic.gov.au>
Sent: Saturday, 18 April 2020 12:50 PM
To: REDACTED
Personal information @police.vic.gov.au>; REDACTED
Personal information @police.vic.gov.au>
Cc: REDACTED
Personal information @police.vic.gov.au>
Subject: Re: Feedback for Op SOTERIA Shift [SEC=UNCLASSIFIED]

OFFICIAL: Sensitive

I was told initially that AO's would be and have to be at each site for continuation of application of the CHO directions. From correspondence I've seen lately that advises there are not enough AO's to cover the hotels 24/7 but DHHS are recruiting and training people to fill the gaps.

Where the issue is for me is that if people are allowed outside the controlled area there is no authority for security to restrain a detainee. They have no power other than 458 and it may be necessary to have an AO present to complete the offense of Breach quarantine direction.

Whilst inside the hotel the doors and lifts can be controlled to prevent breach. Difficult circumstances when applying health and welfare support plans.

regards

REDACTED
Personal information

Inspector

NWM – Specialist Operations

REDACTED
Personal information

From: REDACTED
Personal information <@police.vic.gov.au>

Sent: Saturday, April 18, 2020 12:30:24 PM

To: REDACTED
Personal information <@police.vic.gov.au>

Cc: REDACTED
Personal information <@police.vic.gov.au>; REDACTED
Personal information

REDACTED
Personal information <@police.vic.gov.au>

Subject: RE: Feedback for Op SOTERIA Shift [SEC=UNCLASSIFIED]

UNCLASSIFIED

Thanks for the update mate. I have a 1.30 meeting with some key stakeholders that I'll be raising these issues with. My understanding is that DHHS must have either AOs or Team Leaders at every location.

Cheers
REDACTED
Personal info

UNCLASSIFIED
Classified by REDACTED
Personal information <@police.vic.gov.au> on 18/04/2020 12:26:17 PM

From: REDACTED
Personal information <@police.vic.gov.au>

Sent: Saturday, 18 April 2020 12:26 PM

To: REDACTED
Personal information <@police.vic.gov.au>

Cc: REDACTED
Personal information <@police.vic.gov.au>; REDACTED
Personal information

REDACTED
Personal information <@police.vic.gov.au>

Subject: RE: Feedback for Op SOTERIA Shift [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi
REDACTED
Personal info

I spoke with either Noel Cleaves (m) REDACTED
Not Relevant or REDACTED
Personal information onsite yesterday who took responsibility that there were no AO's supervising the exercising of detainees during the mentioned times. He was aware of the vulnerable points outlined by REDACTED
Personal information and claimed that security are usually positioned at these locations when exercise is permitted.

Perhaps we need to conduct some spot checks to ensure compliance of the expectations set out.

Regards,

REDACTED
Personal information

UNCLASSIFIED
Classified by REDACTED
Personal information <@police.vic.gov.au> on 18/04/2020 12:26:17 PM

From: REDACTED
Personal information <@police.vic.gov.au>

Sent: Friday, 17 April 2020 9:36 PM

To: REDACTED
Personal information <@police.vic.gov.au>

Subject: Fwd: Feedback for Op SOTERIA Shift

Hi REDACTED
Personal information AOs give approval for these movements. Did they comment on this at all as I'm informed it was done with their permission?

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From: REDACTED
Personal information <@police.vic.gov.au>

Sent: Friday, April 17, 2020 9:29 pm

To: REDACTED
Personal information

Subject: Re: Feedback for Op SOTERIA Shift

I'm presuming the AO was notified at the time as they approve all such movements. What were there comments as the enforcement agency?

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From: [REDACTED Personal information] <[REDACTED]@police.vic.gov.au>
 Sent: Friday, April 17, 2020 8:37 pm
 To: [REDACTED Personal information]
 Subject: Fwd: Feedback for Op SOTERIA Shift

This was my issue [REDACTED Personal information]

Appears nothing changed from the security forum, at least at Pan Pacific.

We need to address this ASAP at the top levels to influence immediate change, in my view.

regards

[REDACTED Personal information] Inspector
 NWM – Specialist Operations

[REDACTED Personal information]

From: [REDACTED Personal information] <[REDACTED]@police.vic.gov.au>
 Sent: Friday, April 17, 2020 8:32:52 PM
 To: [REDACTED] <[REDACTED]@police.vic.gov.au>; [REDACTED Personal information] <[REDACTED]@police.vic.gov.au>;
 [REDACTED Personal information] <[REDACTED]@police.vic.gov.au>; [REDACTED Personal information] <[REDACTED]@police.vic.gov.au>;
 [REDACTED Personal information] <[REDACTED]@police.vic.gov.au>
 Cc: [REDACTED Personal information] <[REDACTED]@police.vic.gov.au>; [REDACTED Personal information] <[REDACTED]@police.vic.gov.au>; [REDACTED Personal information] <[REDACTED]@police.vic.gov.au>;
 [REDACTED Personal information] <[REDACTED]@police.vic.gov.au>; [REDACTED Personal information] <[REDACTED]@police.vic.gov.au>

Subject: Feedback for Op SOTERIA Shift

OFFICIAL: Sensitive

Good Evening [REDACTED Personal information]

As discussed earlier, the scene at outside the Pan Pacific and Novatel Hotels in Convention Centre Place on my arrival at approximately 1530 hrs was one full of persons in quarantine exercising freely in the open space. There would have been 20 to 25 persons who are subject to quarantine at the Pan Pacific Hotel roaming the area, some wearing masks, some not. Whilst I did observe some Wilson and hotel security standing outside the hotel entrance, there was nothing stopping those I observed from decamping from the area via any one of the three unimpeded exit points as marked below.

Point 1 is a walkway between Convention Place and Dukes Walk, and is home to numerous businesses and entry points into the DFO

Point 2 is a walkway that passes the Melbourne Convention Centre to Dukes Walk, and leads to a pedestrian footbridge across to Siddeley Street with access to the CBD

Point 3 is a walkway to the DFO car park and access to Montague Street



Information received indicated that the persons in the courtyard were permitted to do so by the DHHS Authorised Officers, rotating at 15 minute intervals. None of the above mentioned locations had any security preventing the exit of the quarantined exercisers. Of equal significance, was the fact that members of the public were walking through the area unimpeded, inadvertently risking exposure from those in quarantine. For the record, I observed two off duty police members known to me walk through the areas. I spoke with one family who were attempting to come out to exercise who informed me that they were due to exit quarantine tomorrow.

We quickly shut off access (in or out) to each of the above points and police members were assigned to same. All persons exercising were directed to return to their rooms, so that no exposure to the persons arriving on the buses from the airport would occur. This was done promptly with the area sealed off within 10 minutes. I liaised with Senior Sergeant [REDACTED Personal information] (RPOC Operations) who attended the scene. Risks identified moving forward are as follows ;

With the arrival of approximately 400 PAX being housed at the Novatel, there is the potential that DHHS AO's may permit them to exercise in the same area. If those in the Pan Pacific Hotel are allowed to continue to do likewise, there is the very high probability of cross contamination between the groups, extending the length of

quarantine required for some persons. **Planning and enagement is desperately required between Victoria Police, DHHS and Hotel Management / Private Security to ensure that a co-ordinated schedule is adhered to if daily exercise is to occur.**

The points of access highlighted above should be blocked in some form. Whilst private or hotel security could be utilised, I doubt that the level of resistance would be used to prevent a quarantined person decamping. There was speculation today that security would not engage such a person wishing to leave for fear of exposure to the virus. The blockage of these points will also prevent the entry by members of the public, exposing them to those in quarantine, or access to the DFO for those in isolation. Restricted access at these locations would result in a single and controlable entry / exit point via the roadway to Lorner Street.

I discussed each of these with S/Sgt [REDACTED Personal information] who was going to relay the concerns to Supt [REDACTED Personal information] in the RPOC for progression to the SPOC.

Member Welfare - I also recommend that consideration be given to the provision of a meal pack to members working Op SOTERIA shifts at locations for extended periods of time. Today, members were on scene for approximately 6 hours. I provided a slab of water for their hydration, but members had to be rotated out of the area of operation to source a meal. With a few members not reporting due to UPL, we run the risk of not having sufficient numbers to permit same. A meal pack provided would enable meal at post without having to leave same.

Regards,

[REDACTED Personal information]

[REDACTED Personal information]

Inspector

Melbourne West Local Area Commander

North West Metro Region - Division 1

address: 313 Spencer Street, Docklands 3008 | DX210547

phone: [REDACTED Personal information] | **mobile:** [REDACTED Personal information]

e-mail: [REDACTED Personal information] [@police.vic.gov.au](mailto:[REDACTED Personal information]@police.vic.gov.au)



OFFICIAL: Sensitive

OFFICIAL: Sensitive

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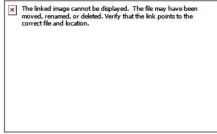
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COVID-19 Minutes

Meeting Details	
Agenda for Meeting No:	#17
Chair:	Deputy Commissioner Shane Patton
Date:	30 March, 2020
Time:	1100
Venue:	State Police Operations Centre - Conference Room
Audio recorded:	YES
Teams details:	SPOC-IMT

IMT Functions	Rank	Name	In Person	Online
Police Commander	D/C	Shane Patton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency Response Coordinator	A/C	Mick Grainger	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Deputy Police Commander	A/C	Libby Murphy	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SPLO	Supt	REDACTED Personal information	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Safety Advisor	Supt		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operations	Supt		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planning	Insp Supt		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Logistics	Supt		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Intelligence	Supt		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Investigations	Supt		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Public Information	Supt		<input type="checkbox"/>	<input checked="" type="checkbox"/>
VSCC Liaison	Supt		<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Attendees	Rank/ Agency	Name	In Person	Online
NWM	Cmdr Supt	Tim Tully REDACTED Personal information	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Southern	Cmdr	Tony Langdon	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Eastern	Cmdr Supt	Clive Rust REDACTED Personal information	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Western	A/Cmdr	Peter Greaney	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ECMT	A/Supt	REDACTED Personal information	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LSD			<input type="checkbox"/>	<input checked="" type="checkbox"/>
AFP	D/Supt	REDACTED Personal information	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ADF Liaison			<input checked="" type="checkbox"/>	<input type="checkbox"/>



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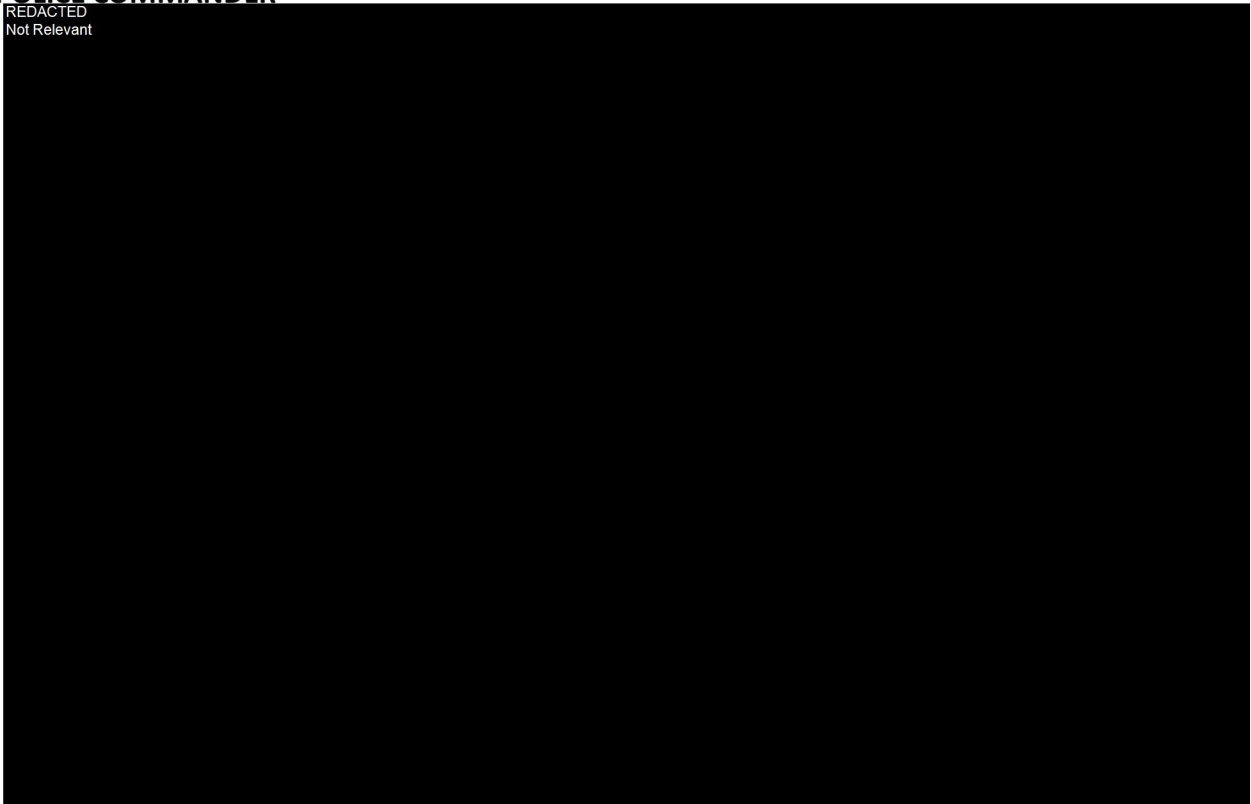
COVID-19 Minutes

SPOC Manager	Insp Sgt	REDACTED Personal information	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Op Sentinel	Supt		<input checked="" type="checkbox"/>	<input type="checkbox"/>
OCCP	Supt		<input checked="" type="checkbox"/>	<input type="checkbox"/>
SPOC Secretariat			<input checked="" type="checkbox"/>	<input type="checkbox"/>

Key Outcomes:

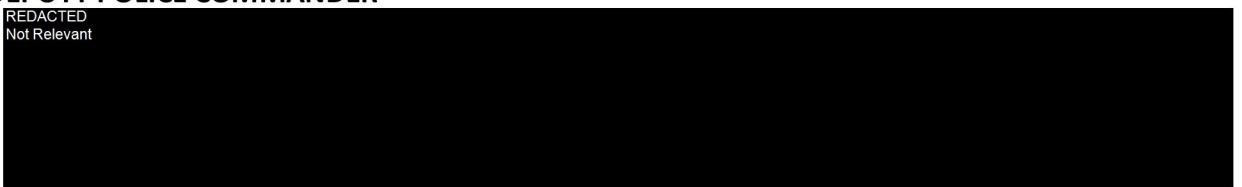
POLICE COMMANDER

REDACTED
Not Relevant



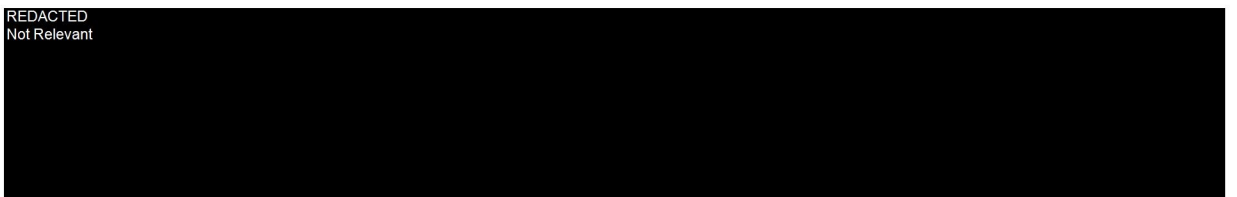
DEPUTY POLICE COMMANDER

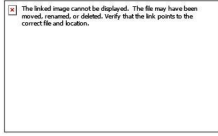
REDACTED
Not Relevant



ERC

REDACTED
Not Relevant



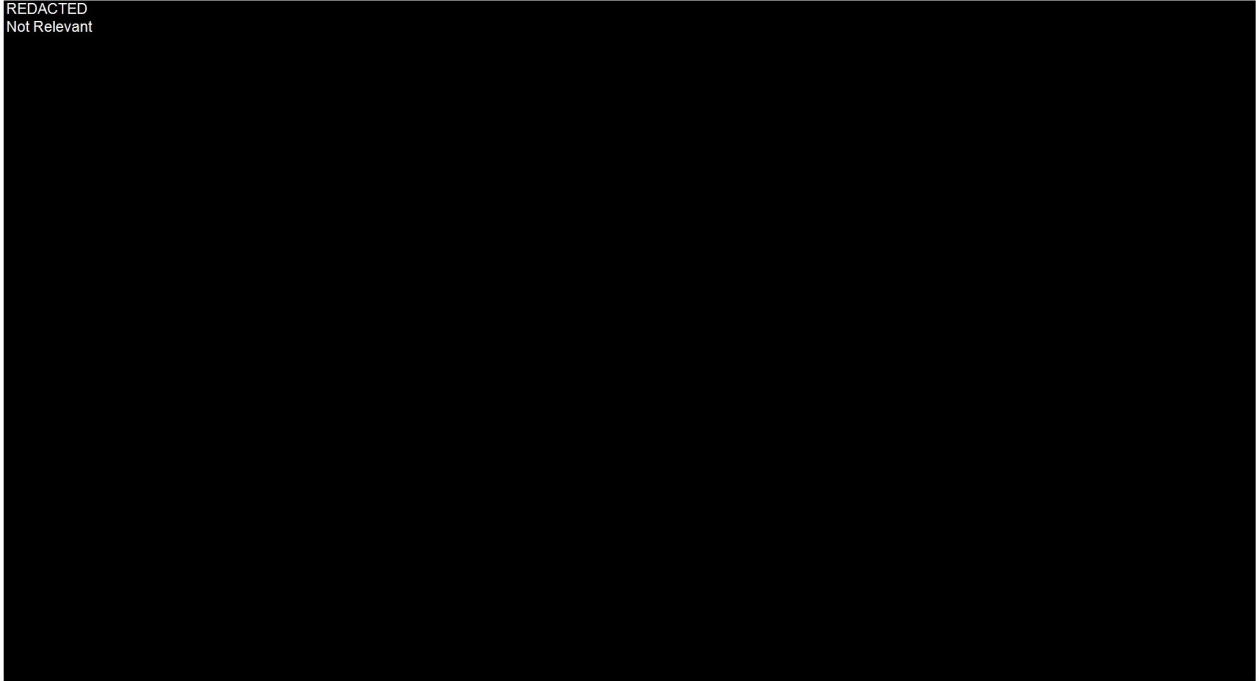


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SAFETY

REDACTED
Not Relevant



PLANNING

- REDACTED
Not Relevant



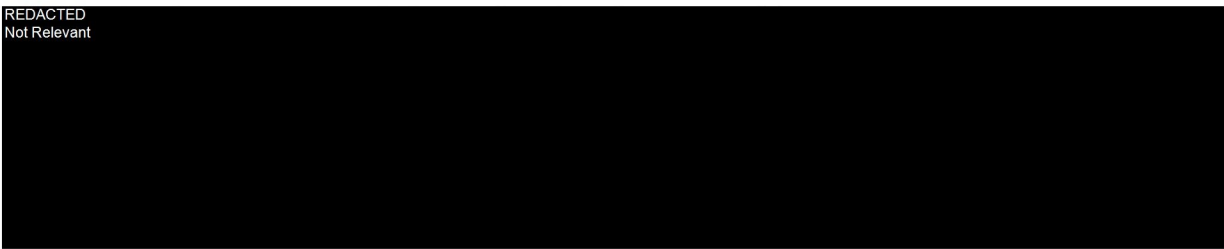
OPERATIONS

REDACTED
Not Relevant



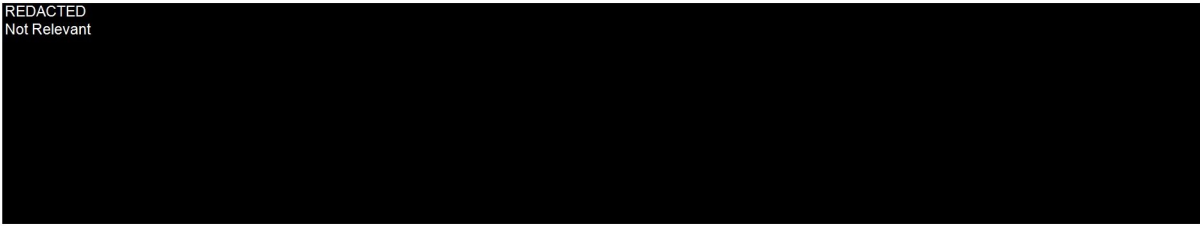
LOGISTICS

REDACTED
Not Relevant



INVESTIGATIONS

REDACTED
Not Relevant





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INTELLIGENCE

REDACTED
Not Relevant

[Redacted content]

PUBLIC INFORMATION

REDACTED
Not Relevant

[Redacted content]

SCC LIAISON

- REDACTED
Not Relevant

SPLO

- REDACTED
Not Relevant

Food SPLO (Supt

- REDACTED
Not Relevant

NWM

- REDACTED
Not Relevant
- Additional 48 travellers returned this morning and 29 decanting into hotels. Another 400 this afternoon is expected.
- So far all going well other than CT POI arrival – low risk but CTC are monitoring.

REDACTED
Not Relevant

[Redacted content]

SOUTHERN

REDACTED
Not Relevant

[Redacted content]

WESTERN

REDACTED
Not Relevant

[Redacted content]



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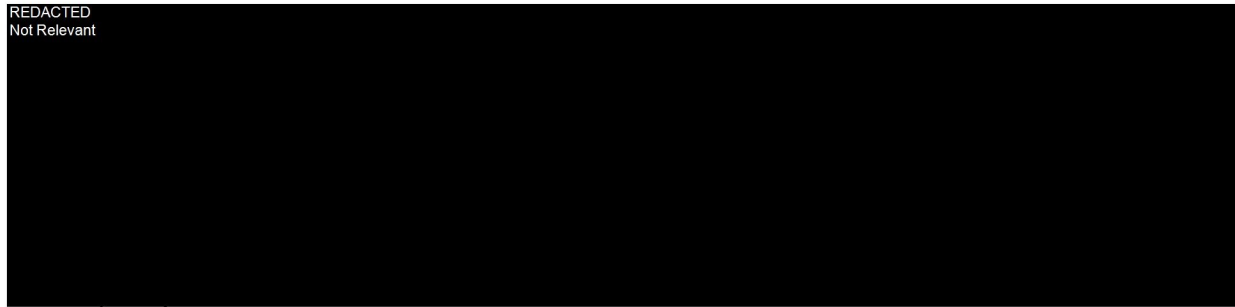
EASTERN

REDACTED
Not Relevant



ECMT

REDACTED
Not Relevant



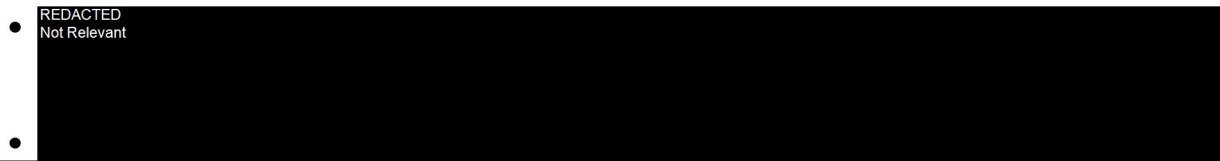
PPAC

- REDACTED
Not Relevant



LEGAL

- REDACTED
Not Relevant



AFP

- Movement of passengers yesterday – thank you for the flow of info and communications. All went well.

REDACTED
Not Relevant

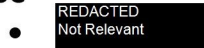


ADF

- Nil – embedded at State Control Centre. Presences will increase after MOU complete

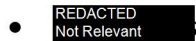
TPSC

- REDACTED
Not Relevant



OTHER BUSINESS

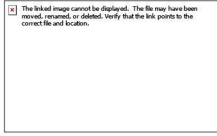
- REDACTED
Not Relevant



Meeting concluded at 11:47am

NEXT MEETING: 1100 1 April 2020

Approved By A/C Libby Murphy



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COVID-19 Minutes

ACTIONS from Previous Meeting

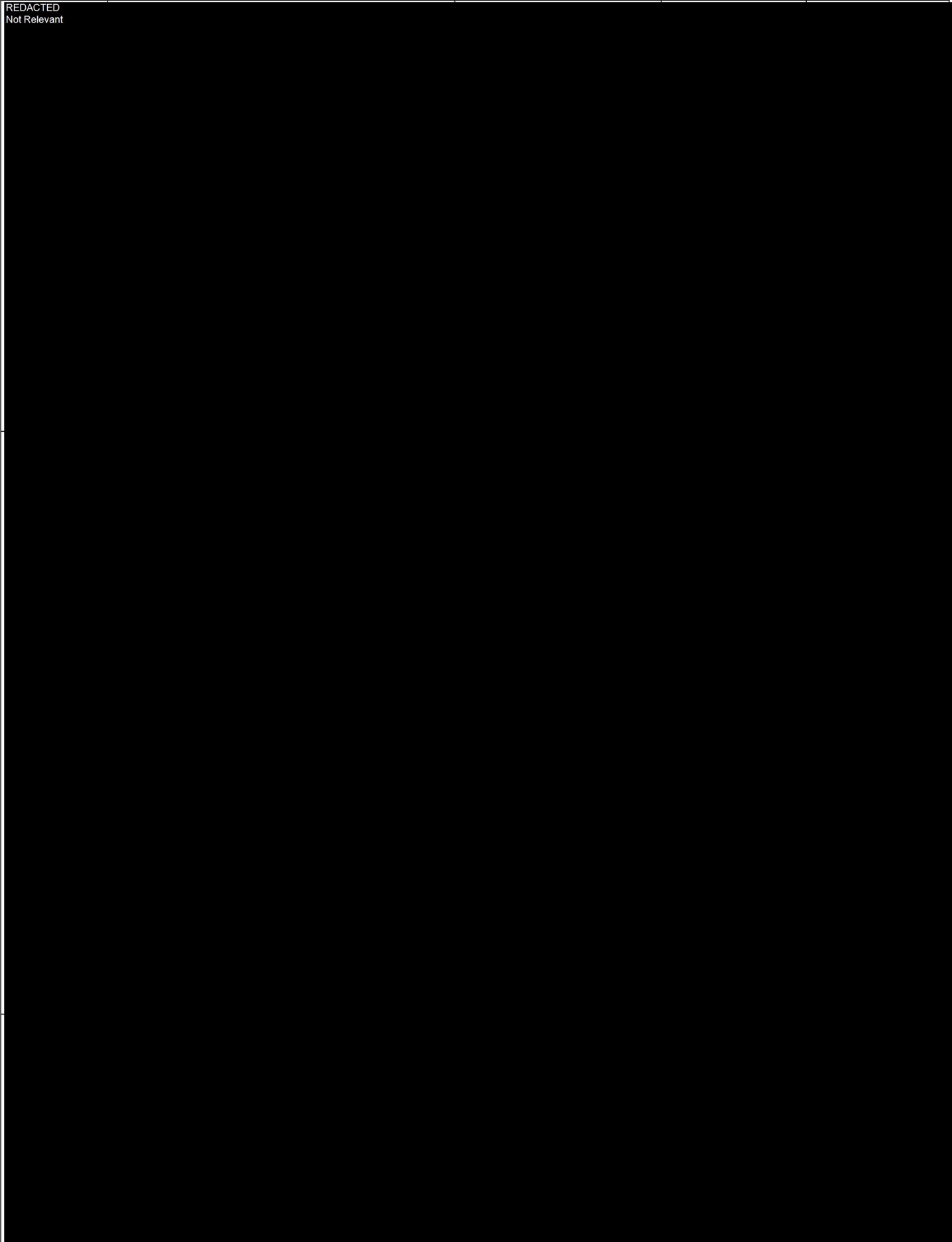
Number	Task/Issue/Decision	Action Officer	Due Date	Status
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REDACTED Not Relevant				
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COVID-19 Minutes



REDACTED
Not Relevant

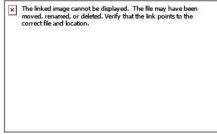


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REDACTED
Not Relevant





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COVID-19 Minutes

REDACTED
Not Relevant

Action Item #56 (IMT#15)	Plan to be developed of how ADF will support Victoria Police with spot checking	Planning		Ongoing
	<p>IMT #16 – Ongoing</p> <p>IMT#17- looking at what ways ADF can assist VicPol in ‘back of house’ function. Discussing with PAL triage work – ADF may be able to provide support in this area.</p> <p>ADF may also support back of house function – calls and checking people who should be self-quarantining currently working through with Supt</p> <p>REDACTED Personal informat</p> <p>Will adapt plans into an MOU once determined and progress through Legal Services Department for consideration.</p>			

REDACTED
Not Relevant